



The **Department of English** is offering a full-time position as

Lecturer in Business English (m/f/d)

starting on 1 October 2024.

The English Department at the University of Mannheim (Germany) invites applications for a full-time position as a lecturer in Business English (German scale TV-L E13, 100%). The position starts in October 2024 and is permanent, subject to a positive evaluation after 2 years.

The teaching load includes nine 90-minute seminar courses in each 14-week semester (18 Semesterwochenstunden).

Your tasks include:

- teaching business communication, specifically career skills, and intercultural communication seminars
- designing courses and teaching materials
- developing e-learning / blended learning resources
- preparing and marking exams
- planning and coordination of business language courses
- advising students on language-related issues
- and general administrative duties

Your profile:

- Master's or degree in English/American Studies and/or Business/Economics or similar field
- Excellent English language competence (C2)
- Experience in corporate communication or HR, and cross-cultural business communication
- Didactic skills and experience in academic teaching
- Interest in/experience with e-learning and blended learning
- Good knowledge of German would be an advantage

What we offer:

We offer you an innovative and international environment, with high quality of teaching in interdisciplinary bachelor's and master's degrees. Be part of a motivated, success-oriented and socially competent team, where you can

The **University of Mannheim** is one of the leading universities in Germany with approximately 12,000 students in five schools. Particularly in business and economics as well as in the social sciences the university ranks among the top institutions both at national and international level. More than 2,600 employees profit from an exciting work environment with numerous benefits.

Key information

Start: 1 October 2024

Remuneration bracket: E 13 TV-L BW

Weekly hours: 39,5 hours, the position is generally suitable for job sharing

Location:
Mannheim, Schloss

Application deadline:
15 May 2024

Reference number: BUS-ANG-2024

assume responsibility, have opportunities for personal development and work on a diverse spectrum of exciting and challenging tasks.

A completed application will include a comprehensive CV with a professional photograph, copies of relevant certificates including the Masters degree, and any publications or other relevant materials.



International
orientation



Innovative academic
working environment



Family-friendly higher
education institution



Positive working
atmosphere



Workplace in a historic
palace building



Diversity

Applications from persons with a disability (minimum 50 %) are given preferential consideration provided that they are appropriately qualified. The University of Mannheim is committed to increasing the quota of women and thus encourages women with appropriate qualifications to apply.

If you are interested in applying, please send your application documents via e-mail **by 15 May 2024 at the latest:**

anglistik@uni-mannheim.de

If you have any questions about the position, please contact Dr. Dieter Thoma at

anglistik@uni-mannheim.de



Data protection

Please find detailed information on the collection of personal data from the data subject according to Article 13 GDPR on the university's homepage: www.uni-mannheim.de/datenschutz-bei-bewerbungen.

Submitted application documents will only be returned if you enclose a self-addressed stamped envelope. Otherwise, they will be destroyed in accordance with current data protection law after the application procedure has ended. Electronic applications will be deleted accordingly..

If you apply by e-mail, please note that protection of confidential data cannot be guaranteed as unauthorized third parties might gain access to unencrypted e-mails during transmission.