

Web-Seminar: Application for Exchange Programs of the University of Mannheim

International Office



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Information and other web-seminars



Infos für ...

Academics

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	Studying Abroad	▲			
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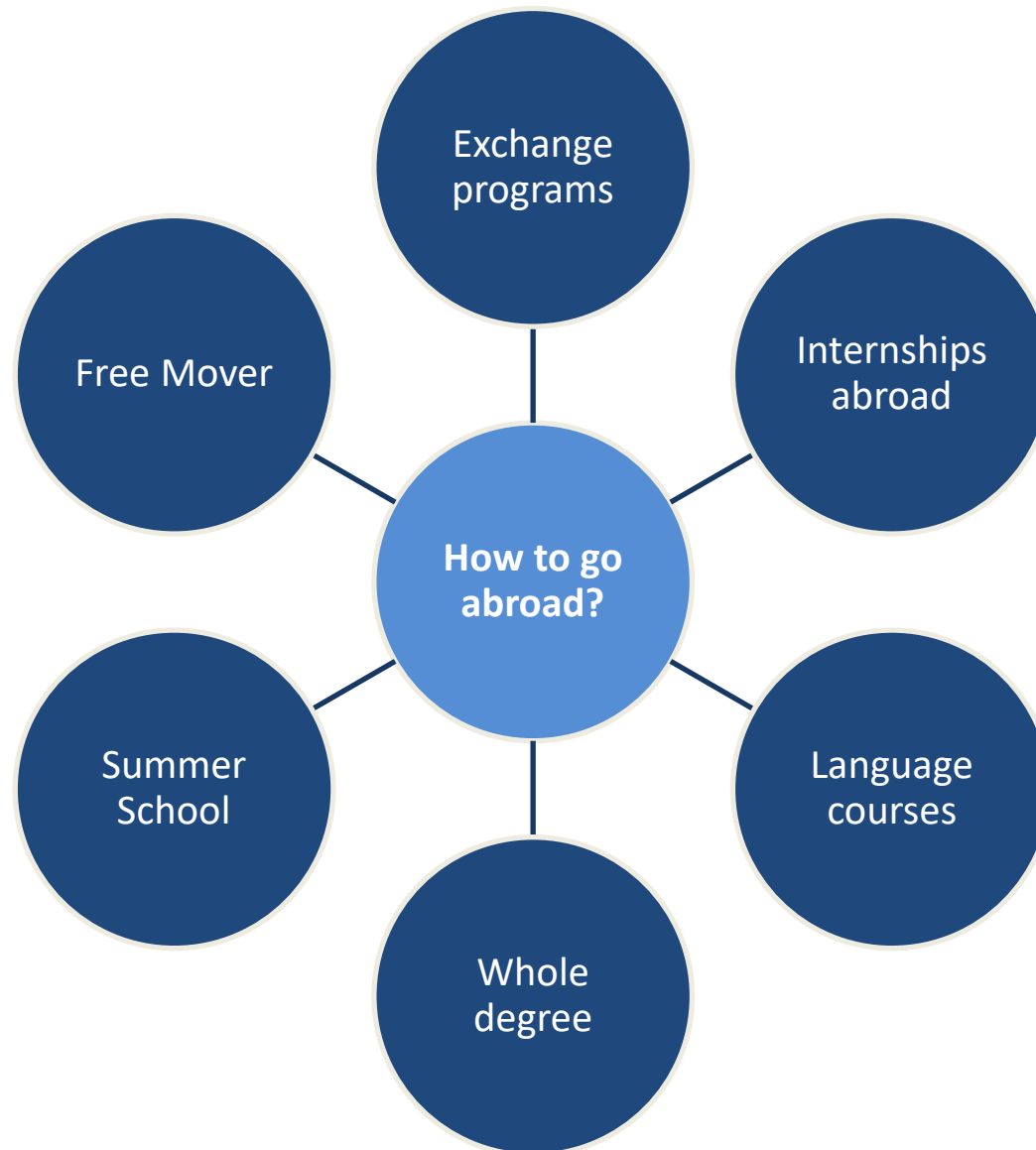
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Q&A

Many possibilities to go abroad



Today we are talking about...



The University of Mannheim –


part of **ENGAGE·EU**
EUROPEAN UNIVERSITY



Alliance of
7 leading
European
universities

Growing number of (virtual) study abroad opportunities, e.g.

Online Exchange Initiative (OEI)
Courses

Summer Schools and Expedition
Weeks

Joint Certificate Program in Digital
Transformation

ENGAGE.EU Modules



www.engageuniversity.eu

Two Paths to Study Abroad

Exchange Program

Partner universities which have standing exchange agreements with one or more degree programs

Tuition fees are waived.

Application at the University of Mannheim

650 exchange programs with approx. 2 to 4 spots – 80% of all applicants are successful

Free Mover

Self-organized semester or year abroad outside of our exchange programs

Tuition fees are **not** waived.

You apply directly at the host university.

Chances to get selected vary.

Exchange Program

A lot of scholarship opportunities

Research your option on the database of partner universities

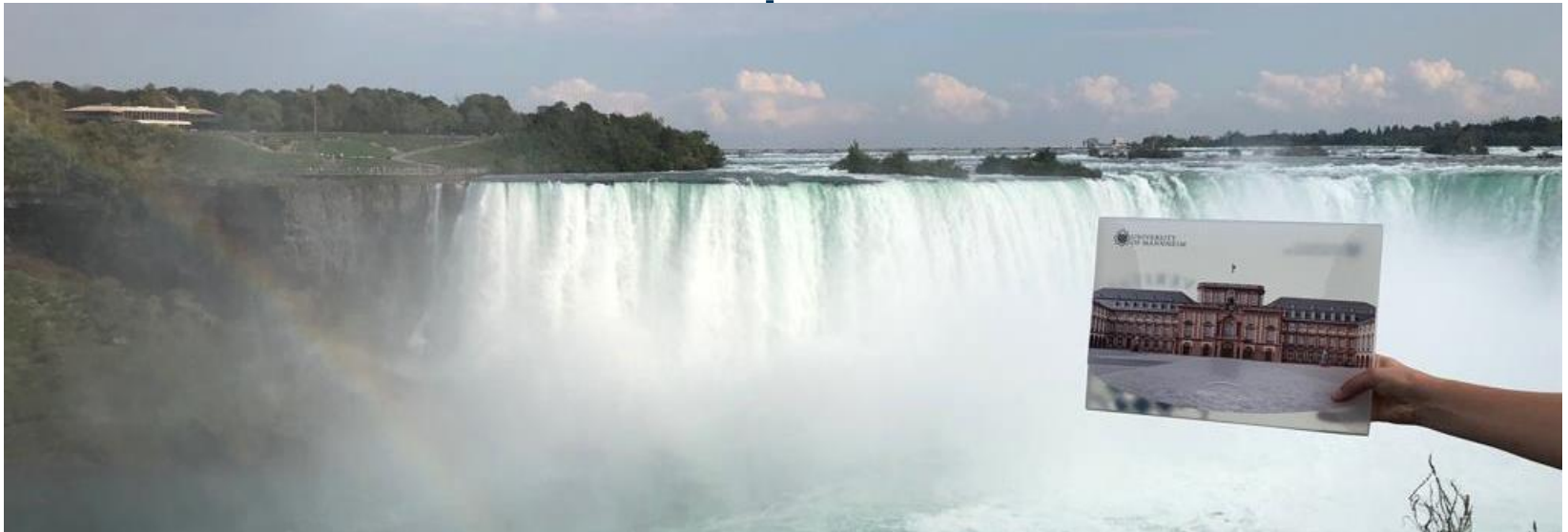
www.uni-mannheim.de/aaa/partners

Free Mover

Few scholarship opportunities

Find tips and resources on free mover options on our website:

www.uni-mannheim.de/aaa/alternatives



Database of Partner Universities

www.uni-mannheim.de/aaa/partnerunis

Preselection exchange possibilities - Outgoing - Students

Home institution	UNIVERSITAET MANNHEIM ▼
Type of application (Incoming/Outgoing)	<input type="radio"/> Incoming <input checked="" type="radio"/> Outgoing
Type of person	<input checked="" type="radio"/> Students <input type="radio"/> Teacher / Staff
Program	<-- Select all --> ▼
Study field	<-- Select all --> ▼
Academic year (*)	2022/2023 ▼
Teaching language	<-- Select all --> ▼
Country	<-- Select all --> ▼

Close

Reset

Show details

Database of Partner Universities

www.uni-mannheim.de/aaa/partnerunis

Exchange possibilities

Experience Reports

Back to Preselection

Back to Preselection (with same selection)

Logout

Home institution University of Mannheim
Type of application (Incoming/Outgoing) Outgoing
Type of person Students
Academic year 2022/2023

i IMPORTANT INFORMATION DETAILS: Please click on the icon on the left to access important information details regarding the individual agreement (e.g. application deadline, required proof of language skills)

Show 25 entries

Search

	Home institution	Host country	label.adr_ort not found	Partner institution	Study field	Program	Teaching language
i	Dept. of Law	Belgium	Antwerpen	University of Antwerp	Master of Laws (LLM), Master Wettbewerbs- und Regulierungsrecht , Master	Erasmus-SMS	English
i	Dept. of Law	China (PRC)	Hong Kong	City University of Hong Kong (CityU)	Ergänzungsstudium Jura, Staatsex. Kombinationsstudiengang Unternehmensjurist/in, Bachelor Master of Laws (LLM), Master Wettbewerbs- und Regulierungsrecht , Master	Partner University	English
i	Dept. of Law	Denmark	Aarhus	Aarhus University	Master of Laws (LLM), Master Wettbewerbs- und Regulierungsrecht , Master	Erasmus-SMS	English
i	Dept. of Law	Denmark	Copenhagen	University of Copenhagen	Ergänzungsstudium Jura, Staatsex. Kombinationsstudiengang Unternehmensjurist/in, Bachelor Master of Laws (LLM), Master Wettbewerbs- und Regulierungsrecht , Master	Erasmus-SMS	English
i	Dept. of Law	Estonia	Tartu	University of Tartu	Ergänzungsstudium Jura, Staatsex. Kombinationsstudiengang Unternehmensjurist/in, Bachelor Master of Laws (LLM), Master Wettbewerbs- und Regulierungsrecht , Master	Erasmus-SMS	English
i	Dept. of Law	France	Angers	Université d'Angers	Ergänzungsstudium Jura, Staatsex. Kombinationsstudiengang Unternehmensjurist/in, Bachelor Master of Laws (LLM), Master Wettbewerbs- und Regulierungsrecht , Master	Erasmus-SMS	French

Please contact us if you need help with the database.

Exchange programs of the University of Mannheim in Europe



On top of that, there are Erasmus online language courses, support for green travel and special funding options for students with children, with disabilities or a chronic illness, working students or for those from a non-academic background.



Erasmus funding is (almost) guaranteed. And tuition is waived.



Exchange programs in Europe are usually part of the [Erasmus-Program](#).

UK!?

Exchange programs of the University of Mannheim Overseas



Overseas



Application for PROMOS or Baden-Württemberg Scholarship may be possible.



Most overseas partnerships are **bilateral exchange programs** which always include a tuition waiver.



In addition, there are multilateral agreements within the so-called “State Programs Baden-Württemberg” (which also include a tuition waiver).

Application deadlines for all exchange programs



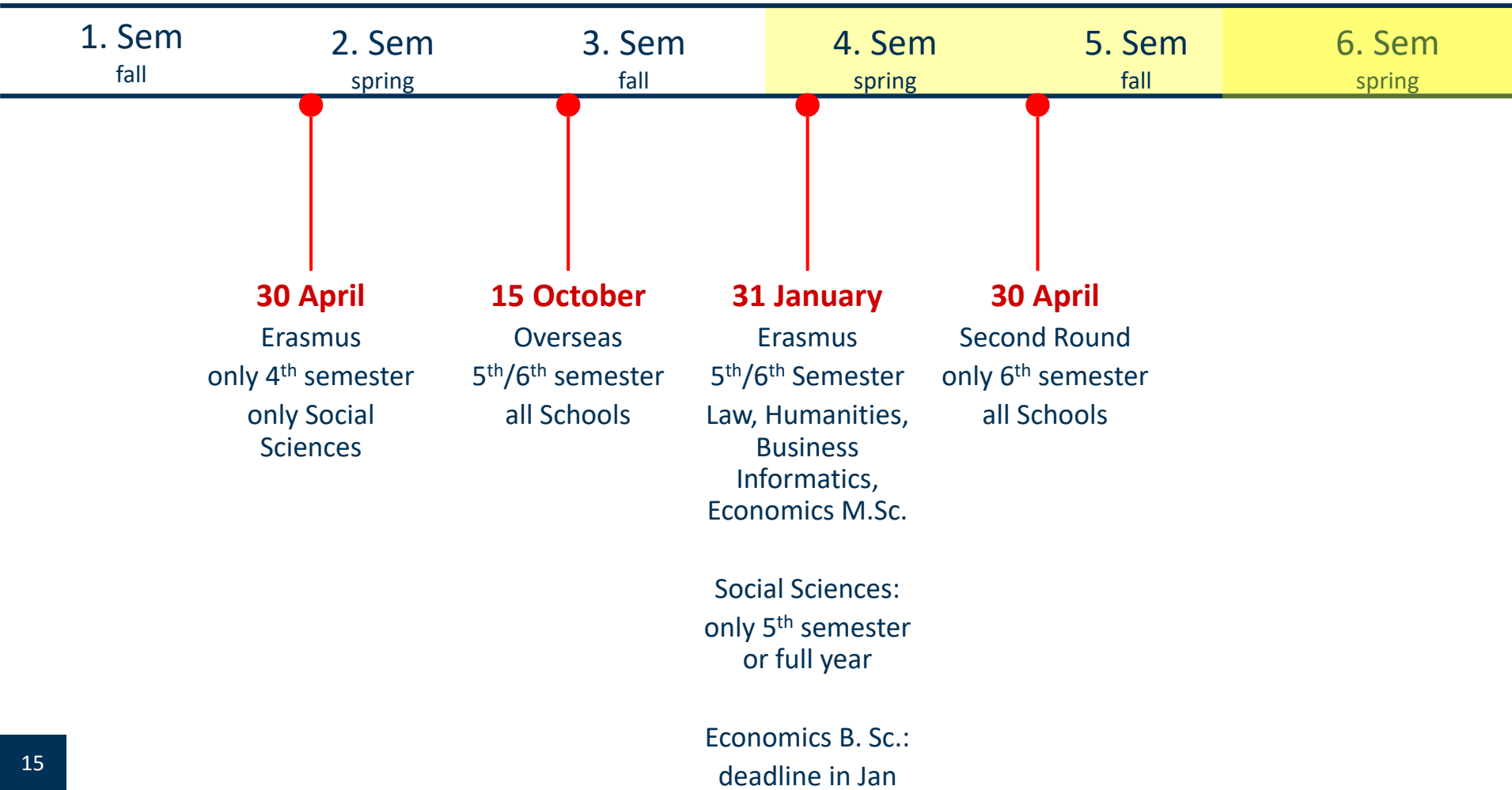
Application Deadlines

Overview at www.uni-mannheim.de/aaa/deadlines



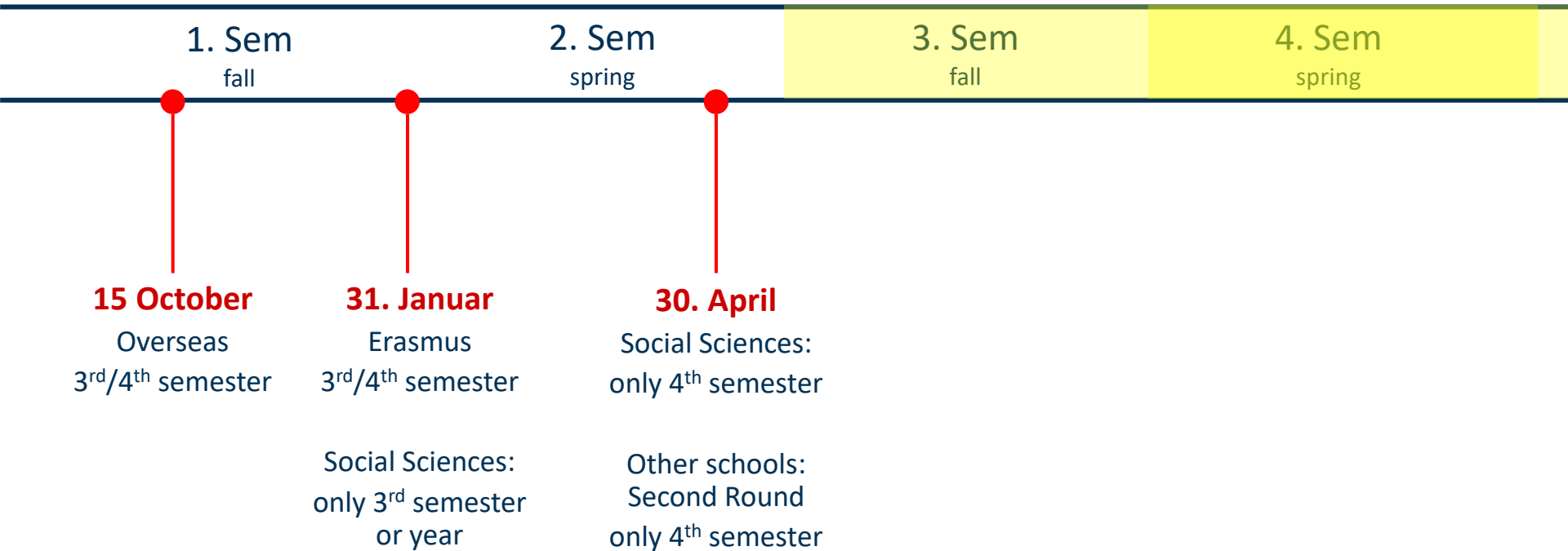
Overview Application Deadlines

Undergraduate students



Overview Application Deadlines

Graduate students



Studying abroad does not automatically prolong your studies because the credits you take abroad can transfer to your degree program in Mannheim.

Please talk to your advisors in your School about this.

Application procedure for all exchange programs



Application Procedure and Components

1

Apply online through the Mobility Online Portal;
separate upload all required application documents

2

Merge all documents in one PDF file and upload onto
the application portal

Application Documents:

Online Application Form

Letter of Motivation

CV

[Proof of Language Proficiency](#)

Transcript

For details please read the [application instructions](#)!

Application Instructions

Every application deadline has specific [application instructions](#).

Your most important tool for a formally correct application.

Read the entire document, from start to finish, several times!

Use the checklist to make sure your application is complete!

University of Mannheim ■ Academics ■ Going Abroad ■ Studying Abroad ■ Application ■ Application Instructions

Application Instructions for the University Exchange Programs

The application deadlines and requirements differ depending on your host country, department and program of study. Therefore, we urge you to carefully read the following information and pay attention to the information relevant to you.

The application instructions contain information on

- where you can find information on all aspects of the application,
- what the application requirements are,
- which documents have to be submitted
- what the application process looks like in detail and
- what happens next after you submit your application.

The current application instructions will be published about two months before the next application deadline. After the application deadline, the instructions will remain online until the next update for guidance and orientation. Please make sure that you are following the application instructions in their current version.



Please note: In order to ensure a timely submission of your application, attend to all documents as soon as possible, especially the **test date for your proof of language proficiency**. Find out which kind of **proof of language proficiency** is accepted at your preferred university. The possible format of the proof of language proficiency is described in the respective application instructions.

Application Instructions

- + Department of Law
- + Department of Economics
- + Business School
- + School of Social Sciences
- + School of Humanities
- + School of Business Informatics and Mathematics

Selection Process and Chances

Application

Priority 1: University of A

Priority 2: University of B

Priority 3: University of C

Priority 4: University of D

Priority 5: University of E

Priority 6: University of F

Priority 7: University of G

Placement of applicants by priority.

Chances of success depend on number of fellow applicants.

Check if you fulfill the individual requirements of the partner universities.

Only apply for exchange programs which interest you!

Second round for all application deadlines!

Fictional Example: Selection Process

Exchange Opportunities

Starfleet Academy: 2 places

Springfield University: 4 places

Monsters University: 3 places

Barnett College: 1 places

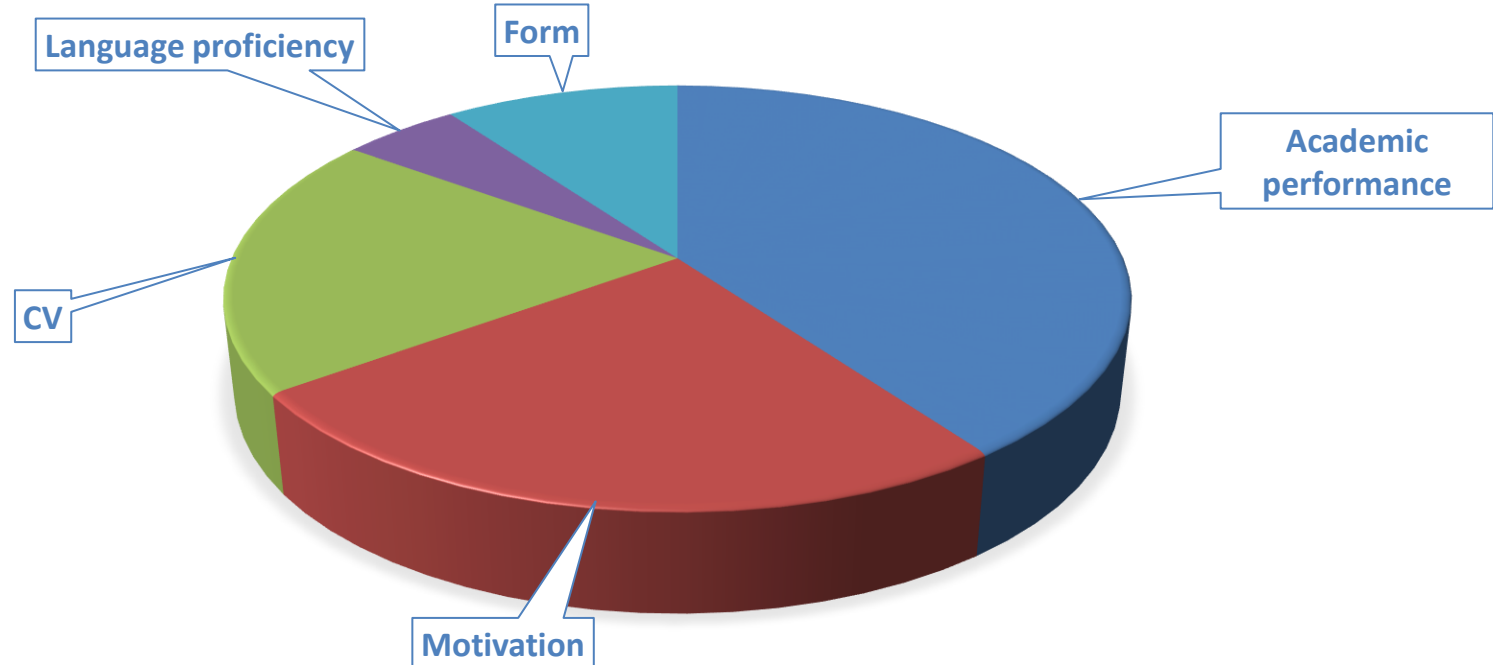
Name	Priority 1	Priority 2	Priority 3	Priority 4
Sarah	Starfleet Academy			
Thomas	Starfleet Academy	Springfield University	Monsters University	Barnett College
Felix	Starfleet Academy	Monsters University		
Julia	Springfield University	Starfleet Academy	Monsters University	
Maria	Monsters University	Barnett College	Starfleet Academy	
Oliver	Monsters University	Barnett College	Springfield University	Starfleet Academy
Emma	Barnett College	Monsters University		
Peter	Barnett College	Starfleet Academy	Monsters University	
Simon	Barnett College	Monsters University	Starfleet Academy	Springfield University
Lisa	Barnett College			

Selection Process

A **committee of school representatives** or professors responsible for the respective exchange program carries out the selection process for all exchange programs. The committee cooperates with Central International Office staff members in the selection process.

Depending on the number of applicants, there might be **selection interviews** for overseas exchange programs (you will be invited by email).

SELECTION CRITERIA



Letter of Motivation

Form: One Letter of Motivation for all priorities with max. 2 pages

DO

- ☒ Academic focus
- ☒ Readability and adequate format
- ☒ Justification of choice of University

DON'T

- ☒ Too touristic!
- ☒ Spelling errors, unclean format
- ☒ Too generic!

CV

Form: absolute freedom; no specifications

DO

- ☑ Completeness; correct Chronology!
- ☑ Readability and adequate format
- ☑ Detailed; explaining; does not leave questions unanswered!

DON'T

- ☒ Redundant Information!
- ☒ Spelling errors, unclean format
- ☒ Unspecific; cryptic shortcuts; Teaser

Tipp: CV-Check of [Career Network](#)

How to Proceed?

Starting now: Research our partner universities

Website of the International Office: www.uni-mannheim.de/io

Student reports, application guidelines, partner university database and application deadlines, financing information

Homepage of your School: International Section

Testimonials of other students, information on countries: www.studieren-weltweit.de (available in German only) – and on Social Media (#ErlebeEs)

As soon as you know your destination: read the respective **application instructions** (you can always read the version from the previous year)

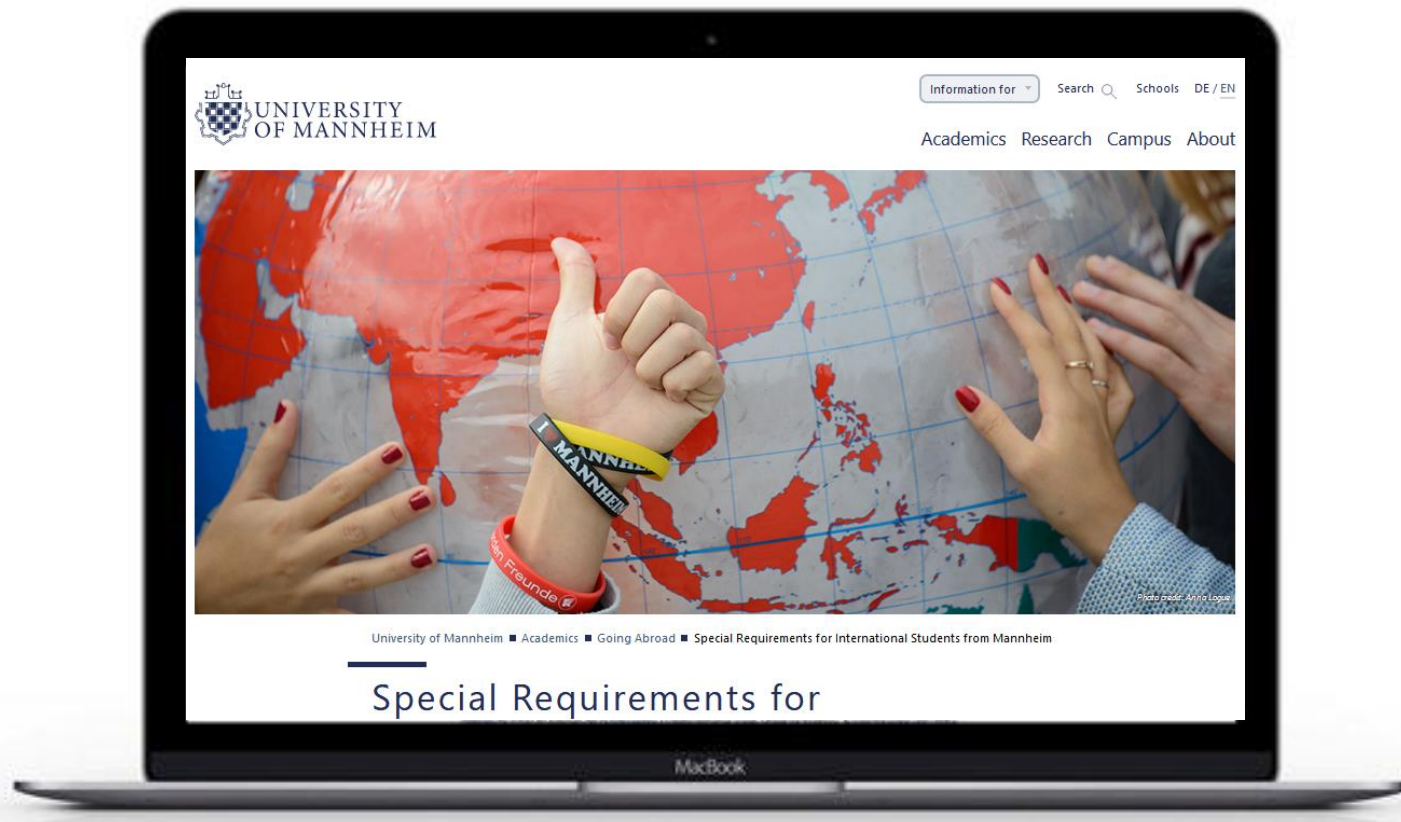
Then: make an appointment for a language test – your application must include a **valid language test**.

- Test cannot be older than two year at the application deadline
- Check the [website of the International Office](#) which tests are accepted!

Individual appointment with advisor at the International Office and School

All non-German applicants please visit the

Website about special requirements for international students from Mannheim



Your Study Abroad Contacts

International Office

Organizational Questions

Application formalities,
language tests,
scholarships, visa, housing,
nomination process

Advisors in your School

Academic and study- related questions

Course selection, credit
transfer, time window to
study abroad

Close collaboration, but different responsibilities
Please try to direct your questions to the right contact person.

Your Study Abroad Contacts

Overview at: www.uni-mannheim.de/aaa

International Office

The team of the International Office

- + Directors and Secretary
- + Team Study Abroad
- + Team International Exchange Students
- + Team International Degree-Seeking Students
- + Team Welcome Center
- + Team Translation Services
- + IT Projects
- + Point of contact in the event of complaints and for any type of feedback

Schools' Contacts

Contacts for Outgoing Students

- + Business School
- + School of Social Sciences
- + School of Humanities
- + School of Business Informatics and Mathematics
- + Department of Law
- + Department of Economics



**Thank you for your attention
and good luck with your
application!**

Follow us on Instagram!



www.instagram.com/io_unimannheim



Q&A

Study

Abroad

