

Web-Seminar I: Application for Exchange Programs of the University of Mannheim

International Office



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Information and other web-seminars



Infos für ...

Academics

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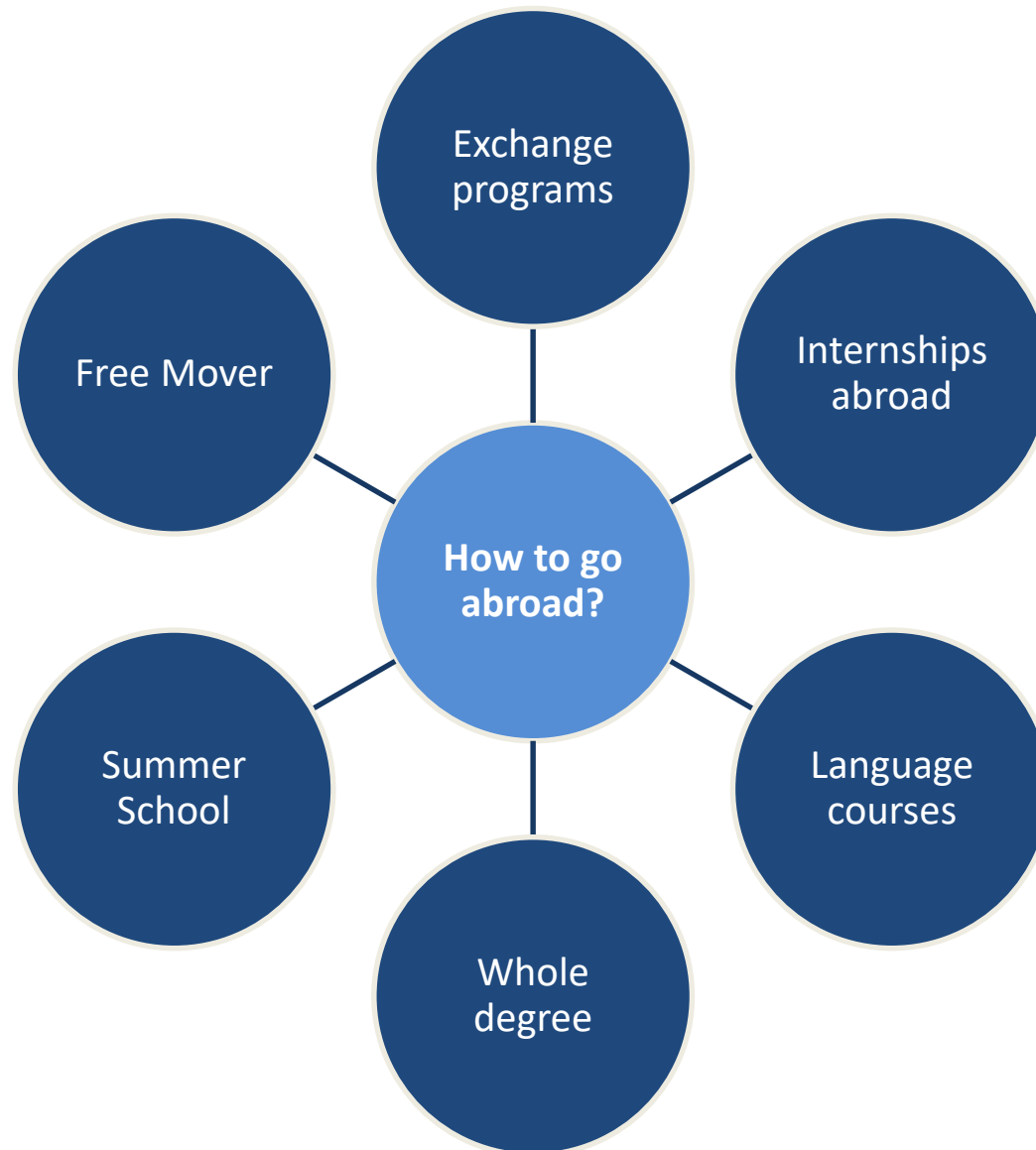
8

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Many possibilities to go abroad



Today we are talking about...



Exchange
programs

The right time to study abroad

The **right time to study abroad** depends on your degree program:

- Bachelor's programs: usually the 4th or 5th semester (and/or do their master's abroad)
- Master's programs: usually the 3rd or 4th semester

Please note: the application deadline for some exchange programs or scholarships can be more than 14 months before the beginning of your time abroad!

Studying abroad does not automatically prolong your studies because the credits you take abroad can [transfer to your degree program](#) in Mannheim.

Receive all info on time – but how?



Two Paths to Study Abroad

Exchange Program

Partner universities which have standing exchange agreements with one or more degree programs

Tuition fees are waived.

Application at the University of Mannheim

650 exchange programs with approx. 2 to 4 spots – 80% of all applicants are successful

Free Mover

Self-organized semester or year abroad outside of our exchange programs

Tuition fees are **not** waived.

You apply directly at the host university.

Chances to get selected vary.

Exchange Program

A lot of scholarship opportunities

Research your option on the database of partner universities

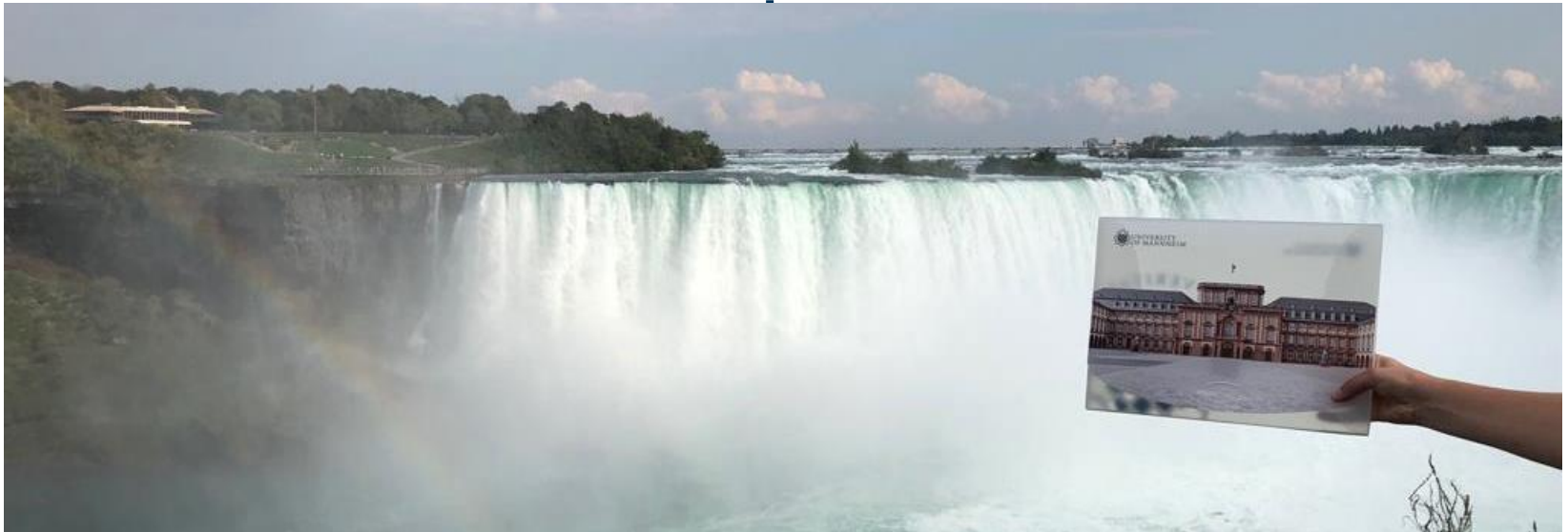
www.uni-mannheim.de/aaa/partners

Free Mover

Few scholarship opportunities

Find tips and resources on free mover options on our website:

www.uni-mannheim.de/aaa/alternatives



Exchange programs of the University of Mannheim in Europe



On top of that, there are online language courses and special funding for students with children or students with disabilities.



Erasmus funding is (almost) guaranteed. And tuition is waived.



Exchange programs in Europe are usually part of the [Erasmus-Program](#).

UK!?

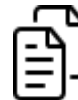
Exchange programs of the University of Mannheim Overseas



Overseas



Application for PROMOS or Baden-Württemberg Scholarship may be possible.



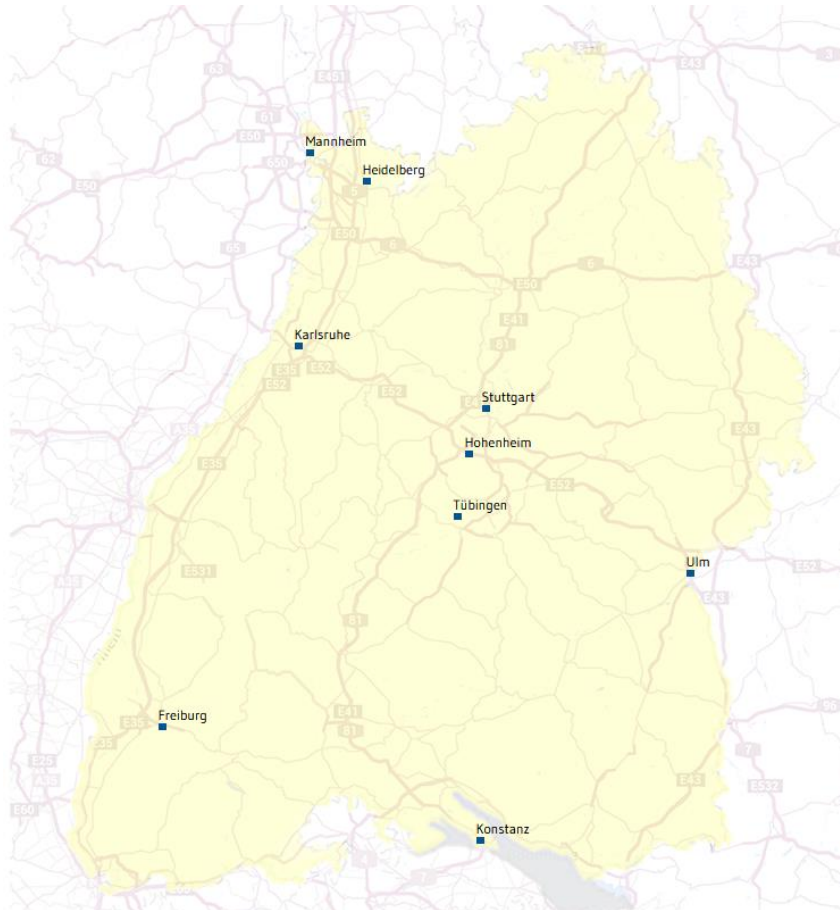
Most overseas partnerships are **bilateral exchange programs** which always include a tuition waiver.



In addition, there are multilateral agreements within the so-called “State Programs Baden-Württemberg” (which also include a tuition waiver).

Example of State Program

State Program California



Overview State Programs

U.S.

- + California**
- + Connecticut**
- + Massachusetts**
- + North Carolina – Business Administration**
- + North Carolina – Others (except Business Administration)**
- + Oregon**

Canada

- + Ontario**

Application deadlines for all exchange programs

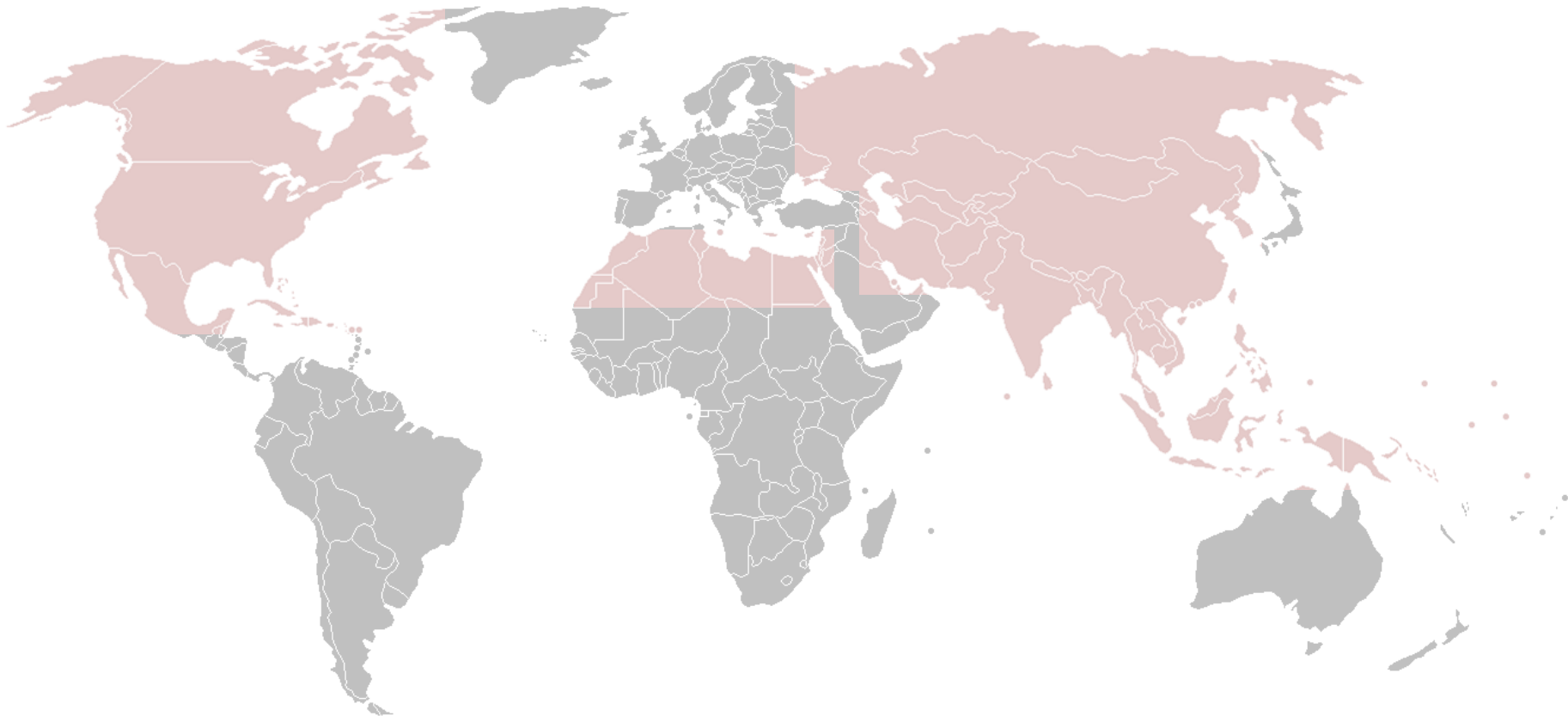


The World in Three Regions



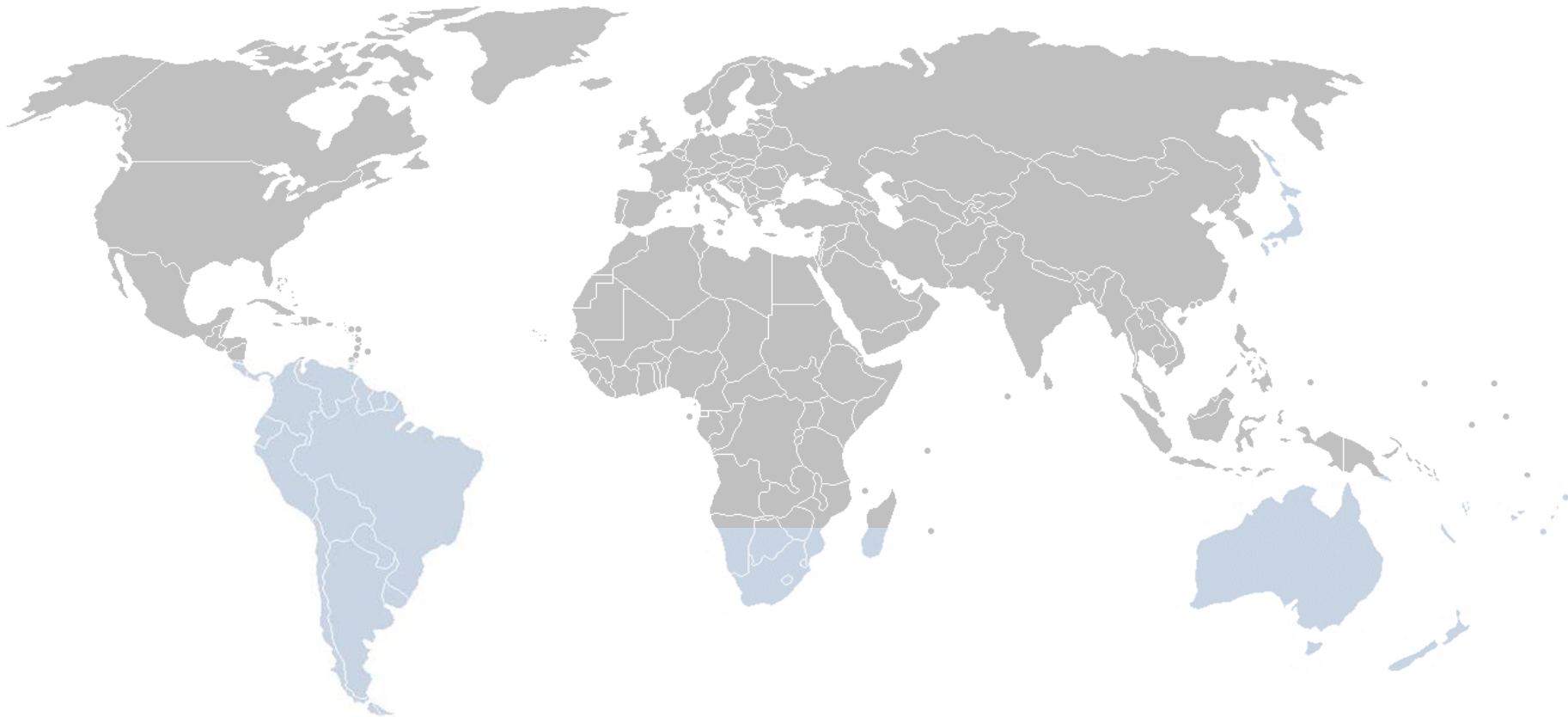
Overseas North

North America, Northern Africa, Asia (without Japan), Israel, Russia



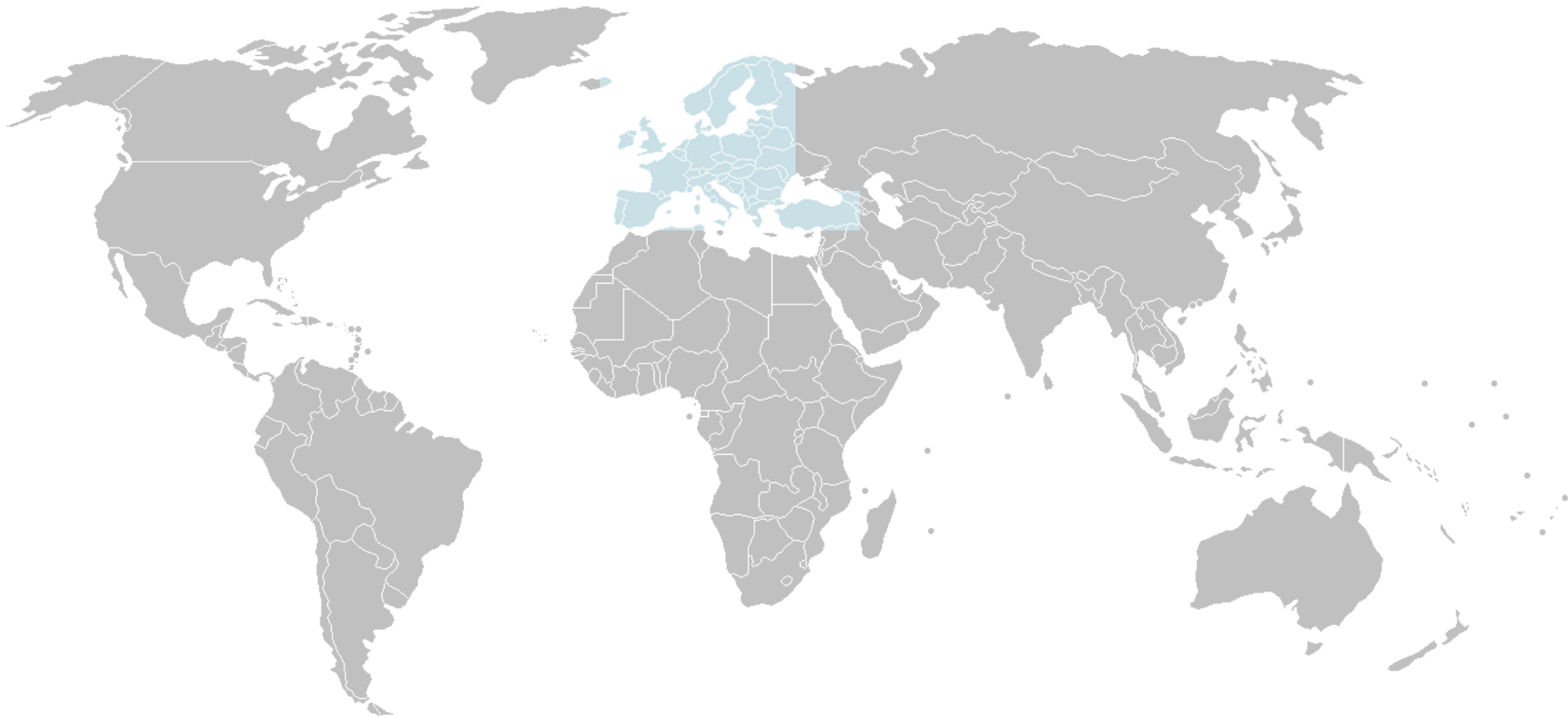
Overseas South

South America, Australia, South Africa, Japan



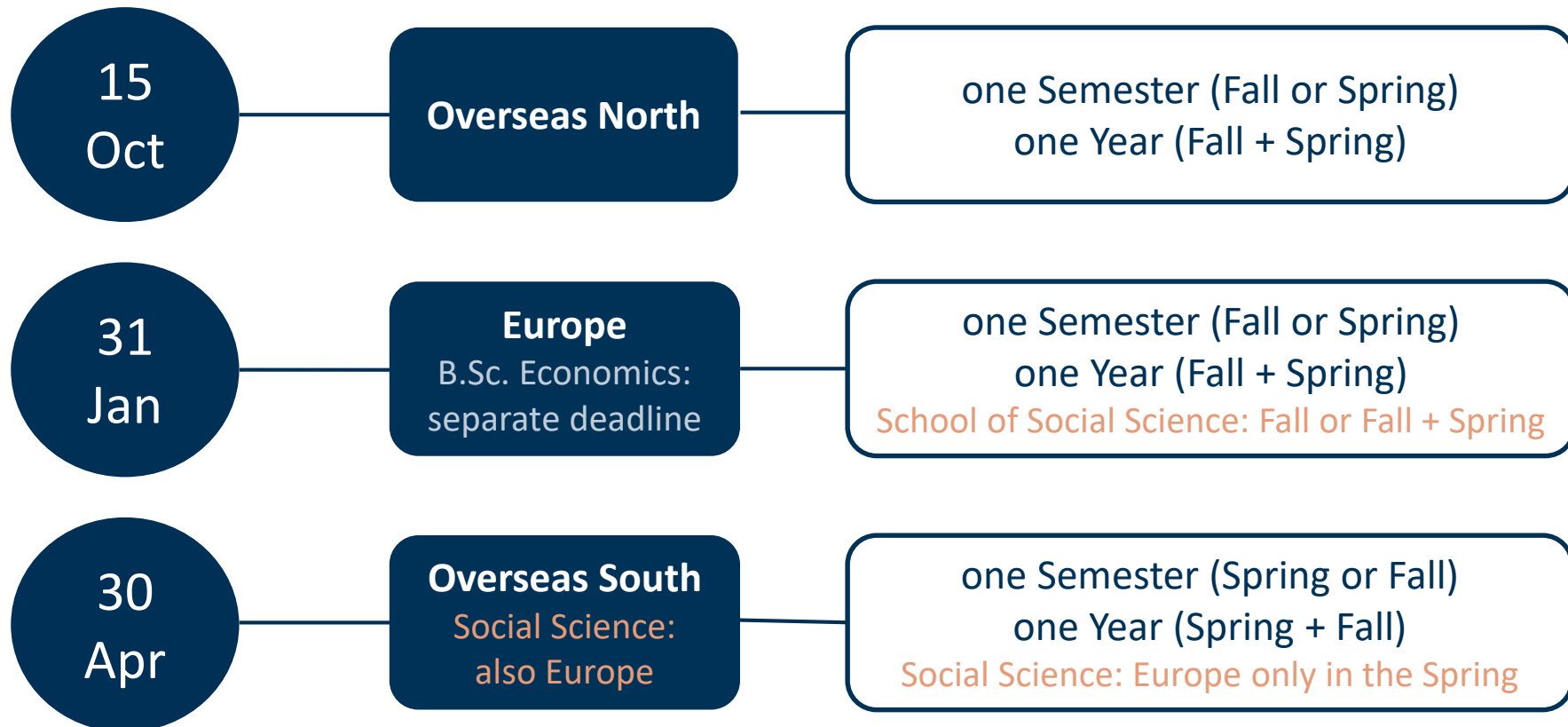
Europe

All European Countries (including Turkey, not including Russia)



Application Deadlines

Overview at www.uni-mannheim.de/aaa/deadlines



Application Deadlines

Overview at www.uni-mannheim.de/aaa/deadlines

31 January: Application for Europe

(Economics B. Sc. apply in the beginning of January)

Jan	Feb	Mar
1 2 3 4 5	1 2	1
6 7 8 9 10 11 12	3 4 5 6 7 8 9	2 3 4 5 6 7 8
13 14 15 16 17 18 19	10 11 12 13 14 15 16	9 10 11 12 13 14 15
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27 28 29 30 31	24 25 26 27 28 29	23 24 25 26 27 28 29
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Apr	May	Jun
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13 14 15 16 17 18 19	11 12 13 14 15 16 17	15 16 17 18 19 20 21
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27 28 29 30	25 26 27 28 29 30 31	29 30
Jul	Aug	Sep
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13 14 15 16 17 18 19	10 11 12 13 14 15 16	14 15 16 17 18 19 20
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Oct	Nov	Dec
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Jan	Feb	Mar
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Jul	Aug	Sep
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13 14 15 16 17 18 19	10 11 12 13 14 15 16	14 15 16 17 18 19 20
20 21 22 23 24 25 26	17 18 19 20 21 22 23	21 22 23 24 25 26 27
27 28 29 30 31	24 25 26 27 28 29 30	28 29 30
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Oct	Nov	Dec
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5 6 7 8 9 10 11	2 3 4 5 6 7 8	7 8 9 10 11 12 13
12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20
19 20 21 22 23 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27
26 27 28 29 30 31	23 24 25 26 27 28 29	28 29 30 31
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Jan	Feb	Mar
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6 7 8 9 10 11 12	3 4 5 6 7 8 9	2 3 4 5 6 7 8
13 14 15 16 17 18 19	10 11 12 13 14 15 16	9 10 11 12 13 14 15
20 21 22 23 24 25 26	17 18 19 20 21 22 23	16 17 18 19 20 21 22
27 28 29 30 31	24 25 26 27 28 29	23 24 25 26 27 28 29
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Apr	May	Jun
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13 14 15 16 17 18 19	11 12 13 14 15 16 17	15 16 17 18 19 20 21
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Jul	Aug	Sep
1 2 3 4 5	1 2	1 2 3 4 5 6
6 7 8 9 10 11 12	3 4 5 6 7 8 9	7 8 9 10 11 12 13
13 14 15 16 17 18 19	10 11 12 13 14 15 16	14 15 16 17 18 19 20
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27 28 29 30 31	24 25 26 27 28 29 30	28 29 30
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1 2 3 4	1	1 2 3 4 5 6
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19 20 21 22 23 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27
26 27 28 29 30 31	23 24 25 26 27 28 29	28 29 30 31
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Application Deadlines

Overview at www.uni-mannheim.de/aaa/deadlines

30 April: Application for Overseas South (Social Sciences can also apply for Europe in spring)

Jan	Feb	Mar
1 2 3 4 5	1 2	1
6 7 8 9 10 11 12	3 4 5 6 7 8 9	2 3 4 5 6 7 8
13 14 15 16 17 18 19	10 11 12 13 14 15 16	9 10 11 12 13 14 15
20 21 22 23 24 25 26	17 18 19 20 21 22 23	16 17 18 19 20 21 22
27 28 29 30 31	24 25 26 27 28 29	23 24 25 26 27 28 29 30 31
Apr	May	Jun
1 2 3 4 5	1 2 3	1 2 3 4 5 6 7
6 7 8 9 10 11 12	4 5 6 7 8 9 10	8 9 10 11 12 13 14
13 14 15 16 17 18 19	11 12 13 14 15 16 17	15 16 17 18 19 20 21
20 21 22 23 24 25 26	18 19 20 21 22 23 24	22 23 24 25 26 27 28
27 28 29 30	25 26 27 28 29 30 31	29 30
Jul	Aug	Sep
1 2 3 4 5	1 2	1 2 3 4 5 6
6 7 8 9 10 11 12	3 4 5 6 7 8 9	7 8 9 10 11 12 13
13 14 15 16 17 18 19	10 11 12 13 14 15 16	14 15 16 17 18 19 20
20 21 22 23 24 25 26	17 18 19 20 21 22 23	21 22 23 24 25 26 27
27 28 29 30 31	24 25 26 27 28 29 30 31	28 29 30
Oct	Nov	Dec
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5 6 7 8 9 10 11	2 3 4 5 6 7 8	7 8 9 10 11 12 13
12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20
19 20 21 22 23 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27
26 27 28 29 30 31	23 24 25 26 27 28 29 30	28 29 30 31

Jan	Feb	Mar
1 2 3 4 5	1 2	1
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20 21 22 23 24 25 26	17 18 19 20 21 22 23	16 17 18 19 20 21 22
27 28 29 30 31	24 25 26 27 28 29	23 24 25 26 27 28 29 30 31
Apr	May	Jun
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13 14 15 16 17 18 19	11 12 13 14 15 16 17	15 16 17 18 19 20 21
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Jul	Aug	Sep
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20 21 22 23 24 25 26	17 18 19 20 21 22 23	21 22 23 24 25 26 27
27 28 29 30 31	24 25 26 27 28 29 30 31	28 29 30
Oct	Nov	Dec
1 2 3 4	1	1 2 3 4 5 6
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19 20 21 22 23 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27
26 27 28 29 30 31	23 24 25 26 27 28 29 30	28 29 30 31

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Application Deadlines

Overview at www.uni-mannheim.de/aaa/deadlines

15 October: Application for Overseas North

Jan	Feb	Mar
1 2 3 4 5	1 2	1
6 7 8 9 10 11 12	3 4 5 6 7 8 9	2 3 4 5 6 7 8
13 14 15 16 17 18 19	10 11 12 13 14 15 16	9 10 11 12 13 14 15
20 21 22 23 24 25 26	17 18 19 20 21 22 23	16 17 18 19 20 21 22
27 28 29 30 31	24 25 26 27 28 29	23 24 25 26 27 28 29 30 31
Apr	May	Jun
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6 7 8 9 10 11 12	4 5 6 7 8 9 10	8 9 10 11 12 13 14
13 14 15 16 17 18 19	11 12 13 14 15 16 17	15 16 17 18 19 20 21
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Jul	Aug	Sep
1 2 3 4 5	1 2	1 2 3 4 5 6
6 7 8 9 10 11 12	3 4 5 6 7 8 9	7 8 9 10 11 12 13
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Oct	Nov	Dec
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19 20 21 22 23 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27
26 27 28 29 30 31	23 24 25 26 27 28 29 30	28 29 30 31

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5 6 7 8 9 10 11	2 3 4 5 6 7 8	7 8 9 10 11 12 13
12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20
19 20 21 22 23 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27
26 27 28 29 30 31	23 24 25 26 27 28 29 30	28 29 30 31

Application procedure for all exchange programs



Application Procedure and Components

1

Apply online through the Mobility Online Portal;
separate upload all required application documents

2

Merge all documents in one PDF file and upload onto
the application portal

Application Documents:

Online Application Form

Letter of Motivation

CV

Proof of Language Proficiency

Transcript

For details please read the [application instructions](#)!

Application Instructions

Every application deadline has specific [application instructions](#).

Your most important tool for a formally correct application.

Read the entire document, from start to finish, several times!

Use the checklist to make sure your application is complete!

Application Instructions for Programs With Three Deadlines Per Year:

Students of the Schools of Social Sciences, Humanities and Business Informatics and Mathematics, as well as of the Departments of Law and Economics can apply for different countries three times a year. For exchange partnerships within Europe, the study places are usually specific to the department or school. Overseas partnerships may be interdisciplinary, which means that applications from different departments have to be compared. The application is handled by the International Office.

- ✦ Europe (European countries including Turkey, not including Russia)
- ✦ Overseas North (USA, Canada, Mexico, Russia, Israel, Morocco, Asia not including Japan)
- ✦ Overseas South (Australia, Japan, South America not including Mexico, South Africa)
- ✦ Other exchange programs (Social Sciences and Economics)

Selection Process

Placement of applicants by priority.

Chances of success depend on number of fellow applicants.

Check if you fulfill the individual requirements of the partner universities.

Only apply for exchange programs which interest you!

Application

Priority 1: University of A

Priority 2: University of B

Priority 3: University of C

Priority 4: University of D

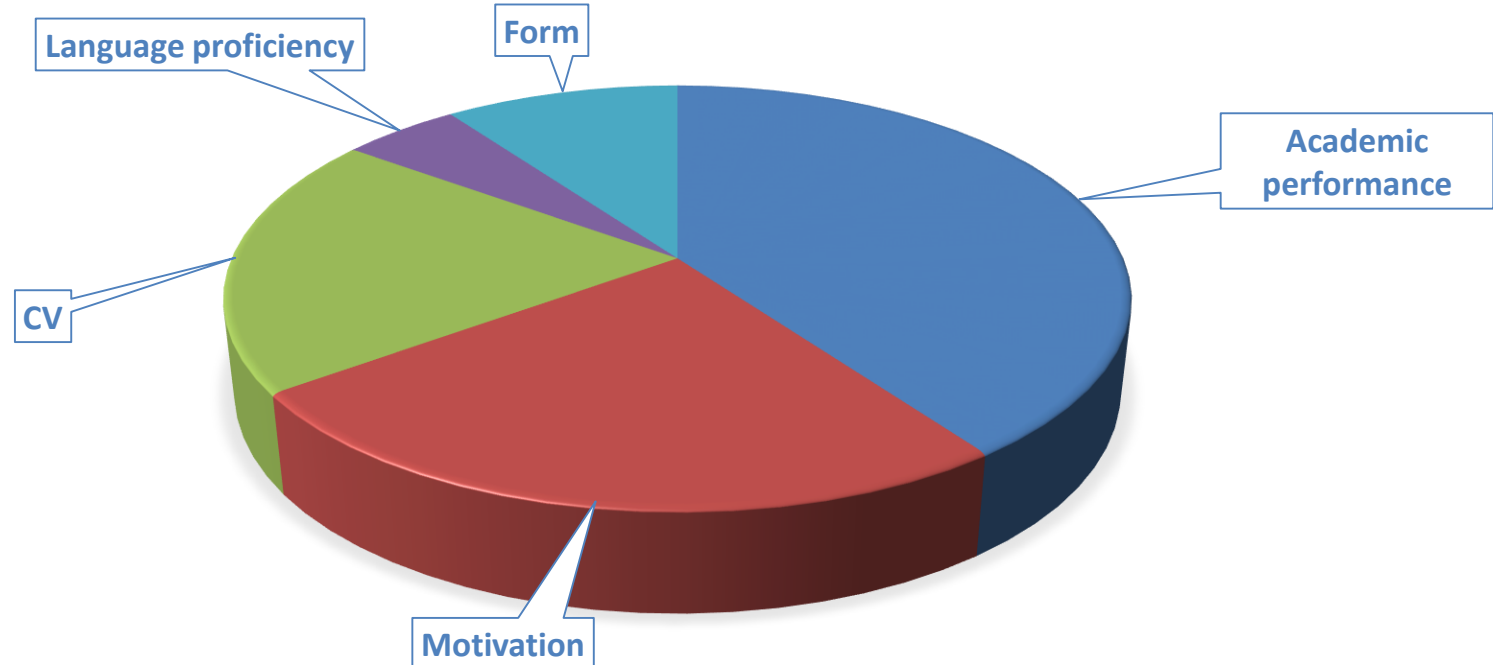
Priority 5: University of E

Selection Process

A **committee of school representatives** or professors responsible for the respective exchange program carries out the selection process for all exchange programs. The committee cooperates with Central International Office staff members in the selection process.

Depending on the number of applicants, there might be **selection interviews** for overseas exchange programs (you will be invited by email).

SELECTION CRITERIA



How to Proceed?

Starting now: Research our partner universities

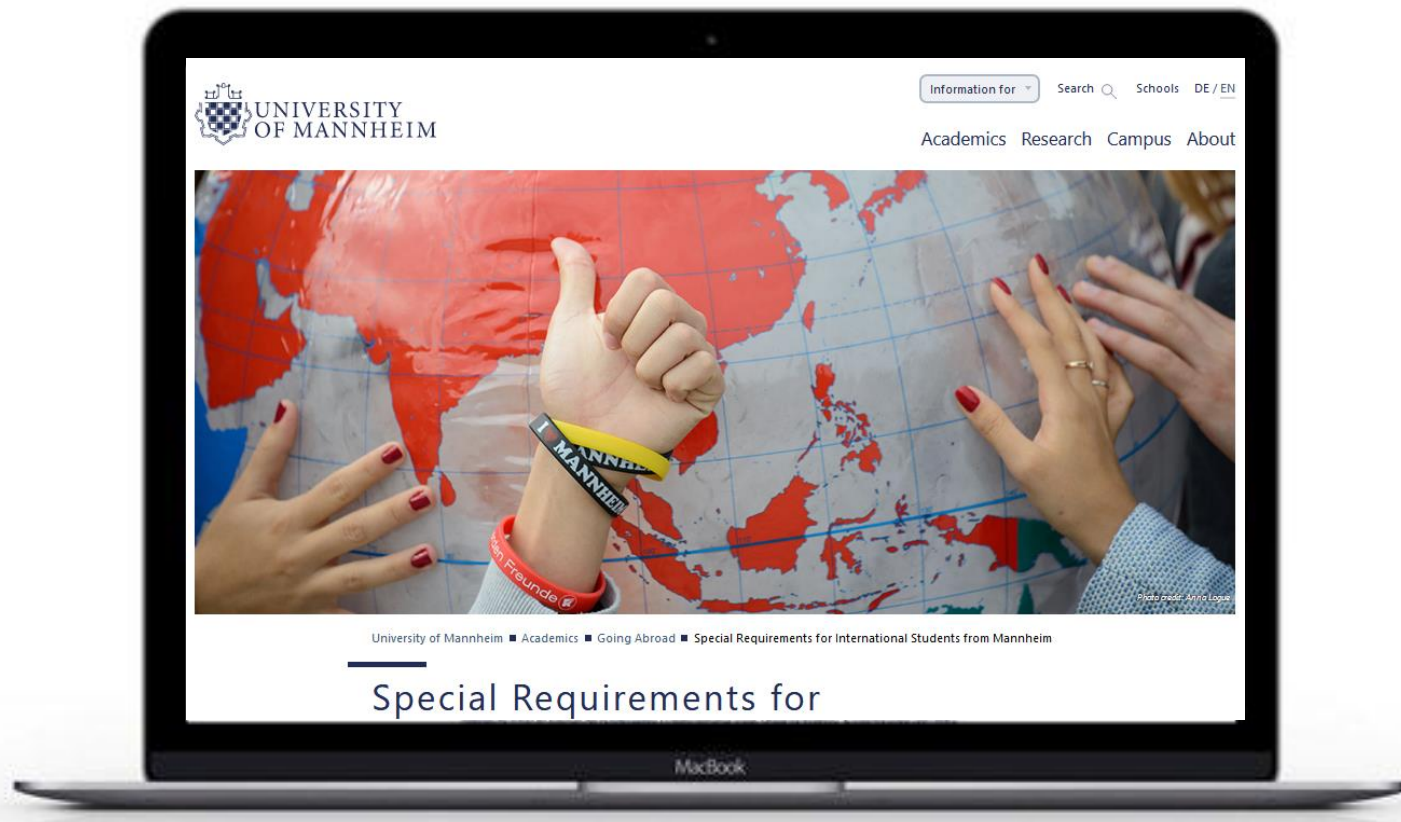
As soon as you know your destination: read the respective **application instructions**
(you can always read the version from the previous year)

Then: make an appointment for a language test – your application must include a **valid language test**.

- Test cannot be older than two year at the application deadline
- Check the [website of the International Office](#) which tests are accepted!

All non-German applicants please visit the

[Website about special requirements for international students from Mannheim](#)



Your Study Abroad Contacts

International Office

Organizational Questions

Application formalities,
language tests,
scholarships, visa, housing,
nomination process

Advisors in your School

Academic and study- related questions

Course selection, credit
transfer, time window to
study abroad

Close collaboration, but different responsibilities
Please try to direct your questions to the right contact person.

School of Social Sciences



Stefanie Thye



Dr. Gledis Londo



Janina Heker

School of Humanities



Lea Bastian

Department of Law



Dr. Elisa Berdica

Business School



Alica Buck



Cathrin Rieger



Janna Ried



Katharina Dröghoff

School of Business Informatics and Mathematics



Juliane Roth

Department of Economics



Dr. Christiane Cischinsky



Sebastian Herdtweck

Study Abroad Advisors at the International Office



Kathrin Blitzke

Europe I: United Kingdom, Ireland, the Netherlands, Belgium, Luxembourg



Kerstin Bach

Europe II: France, Spain, Italy, Portugal



Carita Emmerich-Wessels

Overseas I: North America, Mexiko, Australia, New Zealand



Lukas Dausend

Overseas II: Asia, Africa, South America, Israel, Russis

Europe III: Northern Europe, Eastern Europe, Austria, Switzerland

<https://www.uni-mannheim.de/en/about/centers-institutions-affiliates-and-partners/international-office/virtual-consultation-study-abroad>

Q&A

Study

Abroad





**Thank you for your attention
and good luck with your
application!**

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AAA.International.Office](https://www.facebook.com/University.of.Mannheim.AAA.International.Office)



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