

Welcome to the University of Mannheim!

Orientation Session by the International Office



Team International Degree-Seeking Students

StudyCheck Award 2025

– 2. Most Popular University in Germany



Ranking der beliebtesten Universitäten					
Das Universitätsranking setzt sich aus der Sternebewertung und der Weiterempfehlungsrate zusammen. Details zur Berechnung findest Du hier .					
Filtern nach Bundesland		Alle Bundesländer			
Platz 1		TU Chemnitz Technische Universität Chemnitz	Bundesland 	Scorewert 9.00 ●	BELIEBTESTE UNIVERSITÄT in Deutschland Award 2025
Platz 2		Uni Mannheim Universität Mannheim	Bundesland 	Scorewert 8.90 ●	TOP UNIVERSITÄT in Deutschland Award 2025 StudyCheck
Platz 3		Universität Witten/Herdecke	Bundesland 	Scorewert 8.90 ●	TOP UNIVERSITÄT in Deutschland Award 2025 StudyCheck
Platz 4		KIT Karlsruher Institut für Technologie	Bundesland 	Scorewert 8.84 ●	TOP UNIVERSITÄT in Deutschland Award 2025 StudyCheck
Platz 5		Uni Lüneburg Leuphana Universität Lüneburg	Bundesland 	Scorewert 8.81 ●	TOP UNIVERSITÄT in Deutschland Award 2025 StudyCheck

Source: <https://www.studycheck.de/hochschulranking/beliebteste-universitaeten>

WELCOME OVERVIEW



1. Contacts for International Students

2. To Dos after your Arrival

3. The University of Mannheim

4. Study Organization

5. Central Facilities on Campus

6. Made in Mannheim – FIT for Career

7. Study Abroad

8. Living in Germany

9. Questions

Contacts for International Students

International Office

Team for International Degree-Seeking Students

Angela
Dörflinger
(she/her)

Solrun
Graham-Parker
(she/her)

Miriam
Kucher
(she/her)



Photo: Kathrin Glückler

degreeseekings@uni-mannheim.de

International Office - University of Mannheim

Phone: +49 621 181-1155

www.uni-mannheim.de/degreeseekings

We are happy to assist you!

International Office



Photo: Elisa Berdica

During the Welcome Week (26 -29 August 2025) you can find us in our office in L 1,1, Room 108/109 (entrance B, first floor):

Wednesday (27 August): 9 - 12 a.m. and 1 – 3 p.m.

Thursday (28 August): 9 - 12 a.m. and 1 – 3 p.m.

Friday (29 August): 9 - 12 a.m.

Folie 6

- RA1** **Passen die Zeiten?**
Rösch, Adrian; 21.01.2025
- AT2** **Daten geupdated**
Aysel Tünay; 08.07.2025
- SG4** **Ergänzen falls wir als Hiwis untern sitzen**
Sophia Gehrlein; 04.06.2025
- AT1** **Ich frage nich ob das Bild von Eingang A nicht vielleicht unnötig verwirrt**
Aysel Tünay; 08.07.2025

International Office

International Office in L1,1 (entrance B, first floor)

Team Degree-Seekings: room 108

Open office hours: every Tuesday from 9 to 11 a.m.

Individual consultation hours can be booked [online](#).



Photo: Elisa Berdica

International Office

Services for International Students



Support during
enrollment



Various **events**



Support with **visa**
related issues



Assistance with any
arising **questions and**
problems during your
studies



Organisation/
support **study abroad**
semester



FIT for Studies &
Career



Support for a smooth
transition into the
(German) job market

Student Services (Studienbüros)

Administrative issues regarding your studies



Registration
for **exams**



**Transcript of
Records**



Application
for **semester abroad/
leave of absence**



Issuing of
certificates



Registration for **each
semester and
dis-enrollment**

Many of these services are available on Portal²!



Coordinators at the Schools



- Study-related counselling and advice
- Assistance with putting together timetables
- Please find an overview of the contact details [here](#) and check out the website of your school for more information!



To Dos After Your Arrival

Enrollment



✓ Valid Visa



✓ All fees paid



✓ German address entered
in Portal2



✓ M10 (health insurance
information)

The following documents must be submitted:

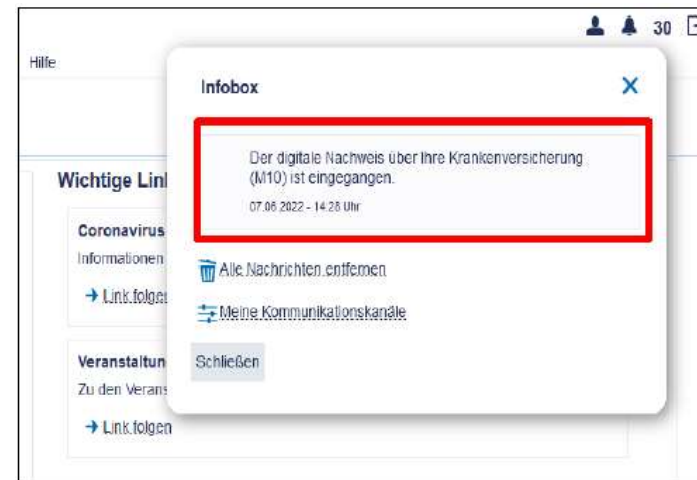
In Portal2:

- **Proof of health insurance coverage (M10)** with a statutory health insurance provider or exemption from compulsory insurance, transmitted electronically

Via e-mail to degreeseekings@uni-mannheim.de:

- Visa, residence permit (if applicable)

Was the M10 notification transferred to the University of Mannheim?



No notification regarding your M10 status?

Please contact your statutory health insurance provider and ask them about the status of your transmission.

Once the health insurance provider has confirmed that your M10 status has been transferred to the University of Mannheim, **contact studienbueros@uni-mannheim.de** with the subject „M10 missing“. Enter your full name, your date of birth, your student ID as well as the name of your statutory health insurance provider and whether you are legally insured or exempted from mandatory insurance.

Residents' Registration Office (Einwohnermeldeamt)



Registration for the city of Mannheim within 2-4 weeks:

→ If possible after arrival or as soon as you have a permanent place of residence!

Which documents are necessary?



✓ Passport/
national ID



✓ Landlady's/-lord's
confirmation of
residence
([Wohnungsgeber
bestätigung](#))



✓ Registration form
(available at K7 or
[online](#))

Who to contact? AT4



Residents' Registration
Office in K7 (ground
floor)

AT4

eigentlich muss man sich ja nicht in der Innenstadt melden, sondern kann das auch an den anderen Standorten machen oder?
Könnte vllt verwirren wenn bei der online Terminvereinbarung auf einmal mehrere Standorte angezeigt werden

Aysel Tünay; 08.07.2025

Residents' Registration Office (Einwohnermeldeamt)

August 2025 ^{AT5}						
Mon	Tues	Wed	Thu	Fri	Sat	Sun
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



Open office hours (no appointment)



every Tuesday, Wednesday and Friday



8 a.m. to 12 p.m.

Make an appointment at K7

(„Meldeangelegenheiten“ – „An- und Abmeldungen eines Haupt- oder Nebenwohnsitzes“)

SG1 Immer abgleichen ob aktuell

Sophia Gehrlein; 04.06.2025

AT5 Daten aktulaisert und mit Website abgegelingen

Aysel Tünay; 08.07.2025

Foreigners' Office (Ausländerbehörde)



1. Requirement for residence permit:

- Registration at the Residents' Registration Office (K7)

2. Application for a residence permit

If you did not need a visa to enter Germany

- Hand in an application for a residence permit shortly after registering at the responsible residents' registration office

If you needed a visa to enter Germany,

- Hand in the application 4–6 weeks prior the expiration of your visa/current residence permit

➡ You will receive an appointment once your application has been reviewed

➡ For further Information (e.g. necessary documents): Click here

The foreigners' office: situated in the same building as the residents' registration office (K 7, 2nd floor).
Address: K 7, 68159 Mannheim
Telephone: 0621 / 293-3221
E-mail: auslaenderbehoerde@mannheim.de

Citizens of the following countries:

Australia	Andorra	Brazil
Canada	El Salvador	Honduras
Japan	Israel	Monaco
New Zealand	San Marino	South Korea
UK	USA	

**Get your residence permit within
90 days after entering the EU**

VERY IMPORTANT FOR YOUR LEGAL STATUS IN GERMANY, DO NOT FORGET!

Opening a German bank account



Many banks charge no fees for student bank accounts.
e.g. Deutsche Bank, Postbank



Some banks also have free accounts for everyone.

You will be able to open a German bank account after you have ...



... registered your address and ...



... acquired your **Tax ID number**
(Steueridentifikationsnummer) from the local
Tax Authority (Finanzamt).

→ Will be sent to your address within 10-14 days after
your city registration

Licence Fee

= Public Broadcasting Fee



18.36 € per month



Regardless of the number
of radios, televisions, computers
or smartphones you have



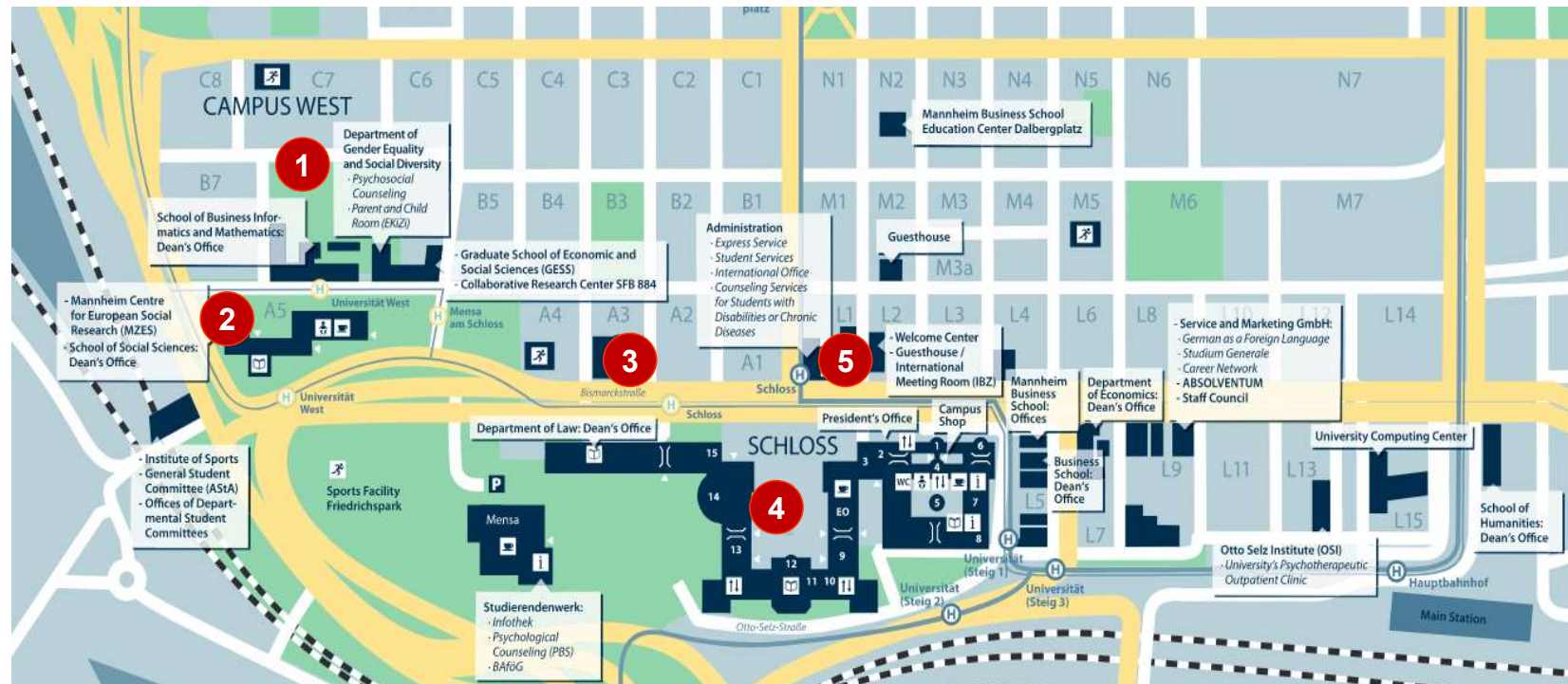
One household =
one fee



Shared flats benefit in particular:
e.g. four people sharing a flat only pay one fee in total

The University of Mannheim

The Campus



- | | | |
|----------------------|------------------------------------|--|
| 1 Building B6 | 3 Lecture Hall & Library A3 | 5 Express Service Student Services International Office |
| 2 Building A5 | 4 Palace | |

Palace

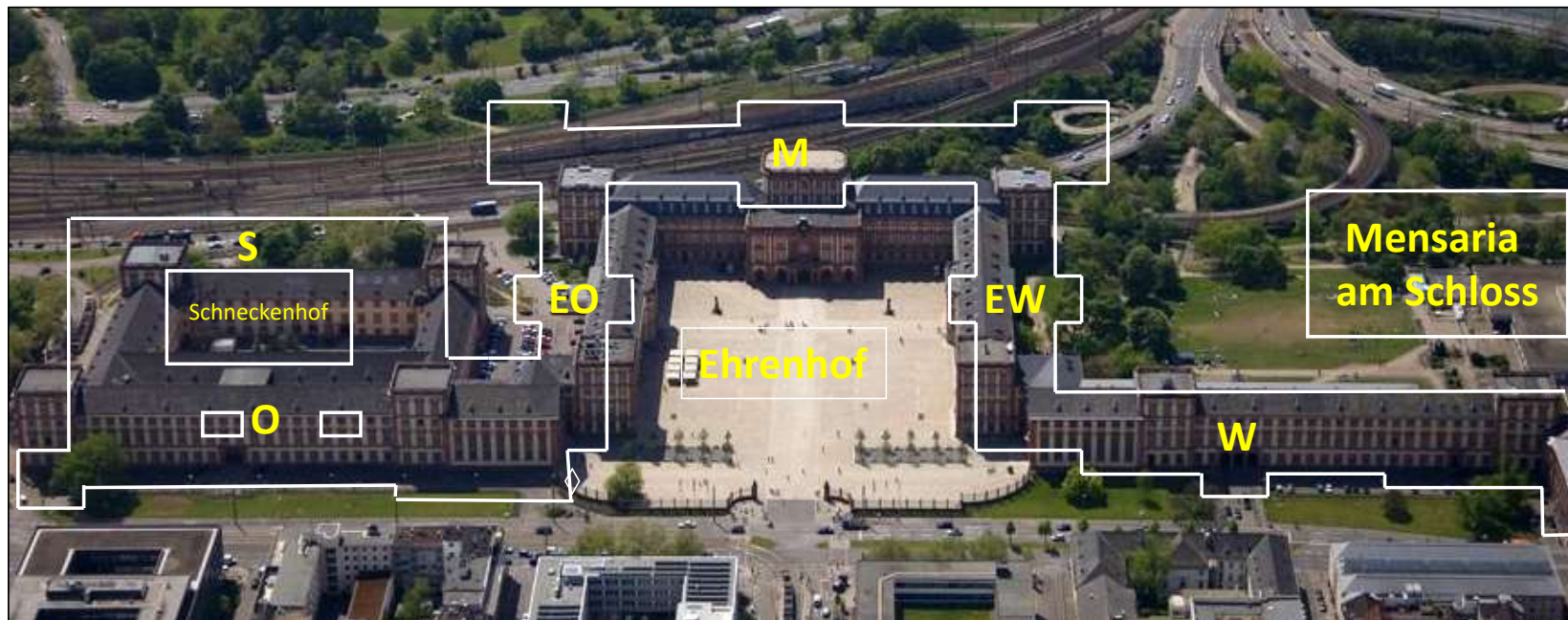


Photo: <https://www.schloss-mannheim.de/erlebnis-schloss/schloss/gebäude>

The Academic Calendar

SG5

Fall Semester 2025	
Semester:	1 August 2025 – 31 January 2026
Re-Registration (for the upcoming semester):	15 October 2025 – 1 December 2025
Lecture Period:	1 September 2025 – 5 December 2025
Examination Period:	8 December 2025 – 20 December 2025
Alternate examination dates:	1 January 2026 – 7 February 2026



Spring Semester 2026	
Semester:	1 February 2026 – 31 July 2026
Re-Registration (for the upcoming semester):	1 May 2026 – 15 June 2026
Lecture Period:	9 February 2026 – 29 May 2026
Easter Break:	30 March 2026 – 10 April 2026
Examination Period:	30 May 2026 – 13 June 2026
Alternate examination dates:	29 August 2026 – 5 September 2026



SG5 photo credits
Sophia Gehrlein; 04.06.2025

AT6 Daten aktualisiert
Aysel Tünay; 08.07.2025

Study Organization

PORTAL²

Course information
and course
registration, exam
registration, grades

Login Data

application portal login
data for initial login.
After enrollment use new
Uni Mannheim username
and change your
password!

<https://portal2.uni-mannheim.de/>



ILIAS

Learning
management portal,
learning material,
learning groups

Login Data

same as Portal²

<https://ilias.uni-mannheim.de/>



Course catalogue



List of all offered
courses on Portal²

<https://portal2.uni-mannheim.de>



If you have any questions,
please contact your
departmental advisors
at your school.



Please visit the
information sessions
offered by the schools.
(Information on the orientation
program of each school here.)

More details on the schools' websites and on Portal²

Exams



Examination period: 8 December – 20 December 2025

Registration is compulsory

Online registration for ALL exams (incl. oral exams, papers, presentations) is compulsory, regardless of course registration.

Registration Period 20 Oct.– 3. Nov. 2025

Please note: Some courses may have a different registration period.

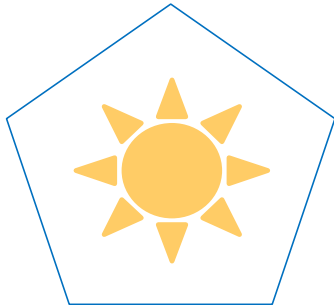


EXAM WITHDRAWAL: Please note the [regulations for withdrawal and de-registration](#); “no show” will be automatically counted as fail (5,0).

LATE FEE: You will be charged €10 per registered exam if you miss the deadline.

- SG3** **aktualisieren**
Sophia Gehrlein; 04.06.2025
- LB11** **besonderer Anmeldezeitraum für MMM?**
Luis Bonnet; 11.08.2025
- SG9** **hab ihn online nicht gefunden**
Sophia Gehrlein; 12.08.2025

Re-registration



Spring Semester 2026:
15 October – 1 December 2025



You are re-registered automatically
by paying the semester contribution
and administrative fees of € 194,00



Tuition fees for non-EU
Students: € 1,500



Payments are made via bank
transfer (don't forget to include
your student ID number!)



You will be charged 20 € if you miss the deadline!

Grading System



Grades	Description	ECTS-Grade
1,0 - 1,5	excellent	A - excellent
1,6 - 2,0	very good	B - very good
2,1 - 2,5	good	C - good
2,6 - 3,5	satisfactory	D - satisfactory
3,6 - 4,0	sufficient	E - sufficient
4,1 - 5,0	fail	F – fail
(mit Erfolg) bestanden	passed (successfully)	
(regelmäßig) besucht	attended (regularly)	

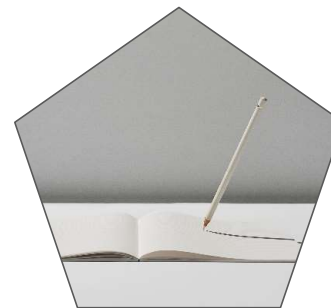
A few general remarks



Be aware of office hours and arrive on time



Be aware of deadlines and do not miss them



Plagiarism is not tolerated



When signing a contract, be aware of all the terms



- Send your message to only ONE of us at a time
- State your FULL name and student number
- Address the person with a salutation and a complimentary closing
- When writing in German: Address professors with formal „Sie“ instead of „Du“

ecUM: your Student ID Card



Where can I get it?



Pick up your ecUM card at the Express Service at L1,1 during 25 August- 5 September 2025

What is it for?



Payment method on campus (cafeteria, copy machines, washing machines & driers)



“Autoload”: activated at the Infothek (Mensa)
Autoload available with European debit card



If you have problems with your ecUM, please contact the staff at the [InfoCenter](#)!

Ensuring Academic Support and Success



Study Success Sessions

#1 Navigating your Studies

7 October, 4 p.m. – 6 p.m.

#2 Academic Writing

11 November, 4 p.m. – 6 p.m.

Study Peer Program

- Local Study Peer, who will assist you in getting settled in Mannheim and at the university
- Special events within the **Study Peer Program**

[More information and sign-up](#)

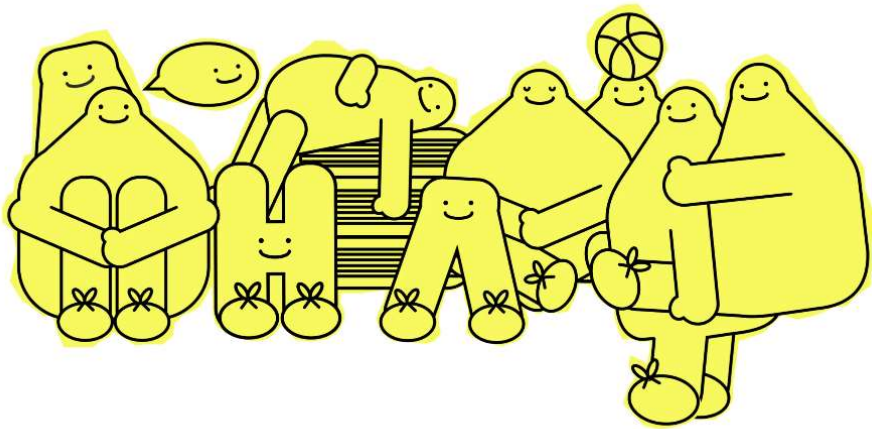


Bild: Anna Lounge

AT8 Aktualisieren!
Aysel Tünay; 08.07.2025

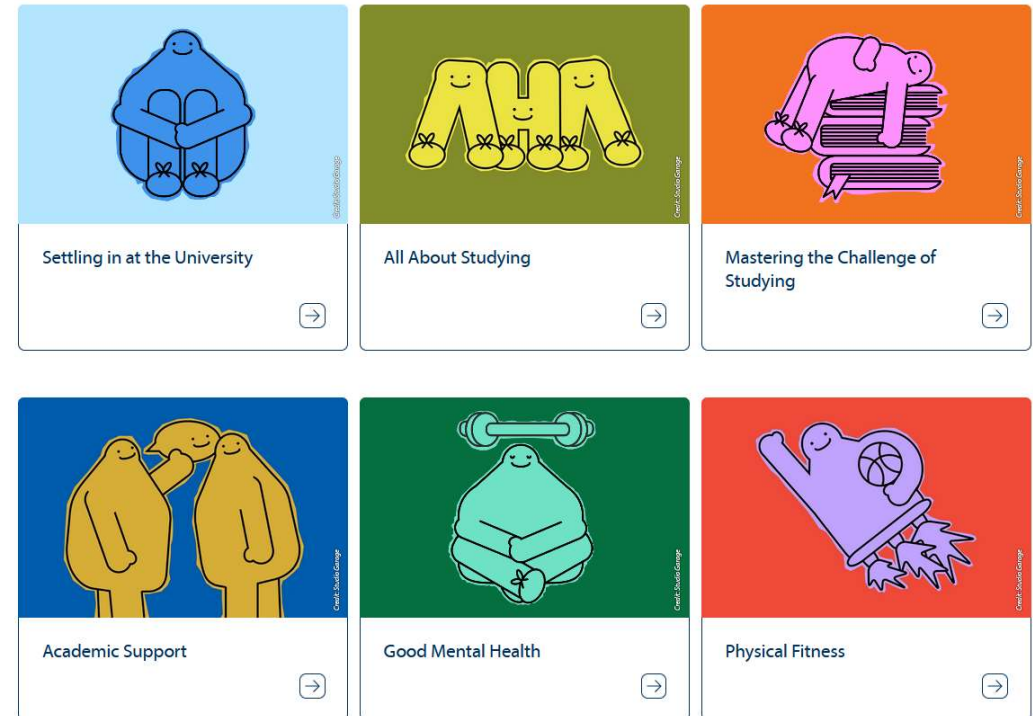
SG13 done außer #2 academic writing noch nicht klar
Sophia Gehrlein; 12.08.2025

Ensuring Academic Support and Success



Credit: Studio Garage

Studying the Healthy Way



Central Facilities on Campus

MK [2]39 hier anders geschrieben als auf den folgenden Folien oben links

Miriam Kucher; 28.05.2024

University Libraries



Library Tour on Campus

In English – ½ hour – Registration via email to: info.ub@uni-mannheim.de

Meeting point: [Central Lending Library Schloss Westflügel](#)

- Thursday, 28 August 2025, 10:15 a.m.
- Thursday, 11 September 2025, 1:45 p.m.

Meeting point: Information desks in the [subject libraries](#)

- Wednesday, 3 September 2025, 10:15 a.m.

<https://www.bib.uni-mannheim.de/>



Studium Generale



Studium Generale of the Service & Marketing GmbH



Foreign language courses
(also German) and IT courses

*German knowledge necessary
for foreign language courses*



German courses
available from A1 to C1



Reduced price for students:
→ 15€ per course for selected European
languages (including German)
→ 69€ per course for other languages



No ECTS credits!



More information and online registration at

www.studiumgenerale.uni-mannheim.de/en/



First come, first served!

Food on Campus

MENSARIA

- Food to go
- Dine-in

EO Cafeteria, Bar, Lounge:

- Food to go
- Coffee and other beverages
- Dine-in

Greenes²

- Food to go
- Dine-in

Opening hours Mensaria:

Mon – Thu 11:30 a.m. – 2:15 p.m.
Fri 11:30 a.m. – 2:00 p.m.

Opening hours EO Cafeteria:

Mon – Fri 7.45 a.m. – 9.00 p.m.

Opening hours greenes²:

Mon – Thu 10.00 a.m. – 3.00 p.m.
Fri 10.00 a.m. - 2.00 p.m.



Public Transportation



Modes of public transport can be used with the Deutschlandticket

<https://www.navit.com/resources/the-49-euro-deutschland-ticket-explained-job-ticket-ready>



<https://www.google.com/url?sa=i&url=https%3A%2F%2Fkittymeetsworld.com%2Fthe-new-deutschlandticket-all-you-need-to-know%2F&psig=AOvVaw06dFKCqYxwiLSK0E&ust=1756300268031000&source=images&cd=vfe&opi=89978449&ved=2ahUKEwi724O-xqIPAXVMcPEDHRMplH8Qjh6BAGAEBS>



- D-Ticket JugendBW (up to 27 years old): EUR 473.00 per year
 - available [online](#)
 - personal subscription, can be cancelled after 12 months
- Deutschlandticket: EUR 58.00 per month
 - available [online](#)
 - personal subscription, can be cancelled monthly

- | | |
|------------|--|
| SG6 | Preise aktualisieren
Sophia Gehrlein; 04.06.2025 |
| LB3 | Done
Luis Bonnet; 09.07.2025 |

Anti-Discrimination



In case you ever experience discrimination at the University of Mannheim or in the city of Mannheim because of your gender, origin, religious affiliation, disability or sexual orientation.

Please consider a **personal consultation** with:

Department of Equality and Social Diversity



Everything is treated as strictly confidential and no action will be taken without your consent.

A low-angle, upward-looking photograph of a crowd at a social event. The scene is backlit by a bright, colorful light source, creating a hazy, ethereal atmosphere with shades of purple, blue, and green. Numerous balloons in various colors (white, yellow, blue, pink) are floating in the air. In the foreground, the silhouettes of people's heads and arms are visible. One person in the center-left is making a heart shape with their hands. Other people are holding balloons or have their arms raised. The overall mood is celebratory and communal.

Social Events

„International Stammtisch“

At our **#International Stammtisch** we regularly organize different events for you.

You will get the chance to connect with other internationals and to have a great time away from any academic stress 😊

The dates for the fall semester will be published soon!



Photo: Adrian Rösch



Photo: Adrian Rösch

SG7 Neue Bilder vom FSS
Sophia Gehrlein; 04.06.2025

SG15 Warten auf Antwort von Alexander Münch (gefragt in meinem Teams Chat9
Sophia Gehrlein; 12.08.2025

„Schneckenhof-Partys“



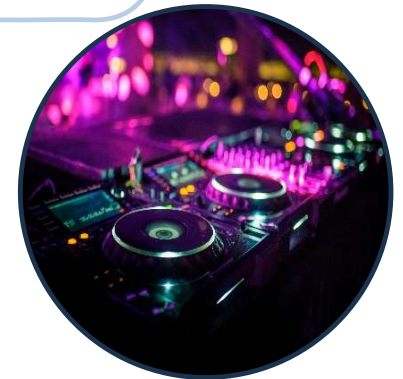
The „**Schneckenhof-Partys**“ are an institution not to be missed at our university!

- Almost every Thursday evening during the semester you can expect a **party like no other** in one of the inner courtyards of Mannheim Palace:

Bild: Microsoft



Bild: Schneckenhof.de/ Service und Marketing GmbH



Made in Mannheim – FIT for Career

MK [2]22 bitte die drei Folien zu SbS erstmal so lassen, darum kümmere ich mich dann
Miriam Kucher; 28.05.2024





Upcoming Events



Several dates starting from 22 September	Individual CV Checks in English
5 September	Information Session with the Federal Employment Agency
16 September & 11 November	Info Session <i>From Student to Graduate</i>
5 November	#backintown: International Alumni Night



Photo: Andreas Bayerl

Folie 44

LB5 Events und Daten aktualisieren
Luis Bonnet; 09.07.2025

SG11 done
Sophia Gehrlein; 12.08.2025

A hand with red-painted nails holds a small, colorful globe of the Earth. The globe is positioned over a dark grey t-shirt that features the University of Mannheim logo and name in white. The logo is a stylized crest, and the name 'MANNHEIM' is written in large, serif capital letters. The background is slightly blurred, showing more of the t-shirt and some greenery in the distance.

Study Abroad

Study Abroad

If you want to study abroad, you need to do three things



Read the „[Special Requirements for International Students from Mannheim](#)“



Visit the [Information Sessions on Studying Abroad](#) via Zoom



Make an individual appointment with the [study abroad advisors](#) **before your application!**

Living in Germany

Personal safety



Emergency number for the police, ^{LB10} fire brigade, and ambulance anywhere in Europe

@ 112

If you ever feel unsafe, we suggest to take the following precautions:

- Avoid underpasses and dark corners, e.g. in parks
- Get together in groups and take a taxi at night instead of walking home alone
- Consumption of alcohol – know your limit!
- Consumption of cannabis – know the rules!



MK [2]26 theoretisch soll hier irgendwo was zu Cannabis rein, aber da müsste Angela nochmal sagen, was genau und wo genau sie das gern hätte

Miriam Kucher; 28.05.2024

LB10 Polizei ist ja eigentlich 110 in DE. Ist die 112 hier der Einfachheit halber generell aufgeführt (um Verwirrung zu vermeiden o.Ä.)?

Luis Bonnet; 09.07.2025

Who or what is typical for Germany?



Photo: Annalena Heins



Photo: <https://www.troisdorf.city/Unternehmen-Geschaeftsmehr/Stadtbibliothek-CityCenter-Troisdorf/Okttoberfest-im-Eschmarer-Brauhaus>



Photo: Mohssen Assanimoghaddam dpa



Photo: Lsantilli/adobe.com



Photo: https://de.123rf.com/photo_37377100_bild-typisch-deutschen-haus-fachwerkhaus-in-t%C3%BCbingen-deutschland.html



Photo: <https://twitter.com/LSLBrigade/status/837285187075596288>



Photo: <https://www.adidas-group.com/de/medien/newsarchiv/pressemitteilungen/2014/adidas-bel-der-fussball-wm-2014-auf-ganzer-linie-erfolgreich/>



Photo: <https://www.press.bmwgroup.com/deutschland/photo/compilation/T0411180DE/der-neue-bmw-m2-zusaetzliches-bildmaterial?language=de>



Photo: <https://www.gartentraeume.com/gartenzwerge>



Photo: Gettyimages/istock/clubphoto



Photo: dreamstime



Photo: Jacob Squires/
https://www.linkedin.com/pulse/german-image-abroad-das-deutschlandbild-im-ausland-jacob-squires?trk=public_profile_article_view



Photo: IMAGO/ Rüdiger Wölk



Photo: Michael Thaler/ shutterstock



Photo: Dominik Ketz



Photo: IMAGO/ robertharding



Photo: <https://www.viator.com/de-DE/tours/Munich/Private-Tour-to-Neuschwanstein-and-more-for-groups/d487-60125P22>



Photo: Willi Pfitzinger



Photo: Marie Panzer / Das Kochrezept



Photo: <https://www.marienplatz-muenchen.de/englischer-garten/>



Photo: DaLiu / Shutterstock.com



Photo: <https://www.viator.com/de-DE/tours/Berlin/Explore-Berlin-History-and-Highlights-Sightseeing-Tour/d488-131278-32>



Photo: https://www.planet-wissen.de/kultur/mittelgebirge/bayerischer_wald/index.html



Photo: WFB / Carina Tank

Photo: Achim Mende / Stadtmarketing Mannheim



Photo: imago/ epd



Photo: Hüseyin Yerlikaya



Photo: Daniel Wetzel



Photo: Achim Mende / Stadtmarketing Mannheim



Photo: BUGA 23 Lukac Diehl



Photo: Stadtmarketing Mannheim



Photo: Cristofl Bluechner

Photo:
Daniel
Lukac /
Stadtmar
keting
Mannhei
m



Photo: Philipp Blaicher / Stadtmarketing Mannheim



Photo: Isabella Pacini



Photo: Adobe /
<http://www.google.de/img/tw/de/kulldos/sta12012025.com>



Photo: Thomas Tröster

Photo: Achim Mende / Stadtmarketing Mannheim



Photo:
<http://geo.hlipp.de/photo/3423>



Photo: Philipp Blaicher /
Stadtmarketing Mannheim

Welcome Reception by the International Office

Friday, 29 August 2025, 4 p.m.

Meeting point: A3, 001

Photos and film recordings

Please note: Photos and videos will be taken during the events. They will be used for documentation purposes and for subsequent publications to report on the event (e.g., image database, print media, website, photo galleries, social networks).

By entering the premises, you consent to the use of any photos taken of you during the event for the stated purposes and without being remunerated for it. You have the right to object to the use of photos taken of you (by sending an e-mail to foto@uni-mannheim.de or contacting the photographer / film team directly).



Bild: Annalena Heins

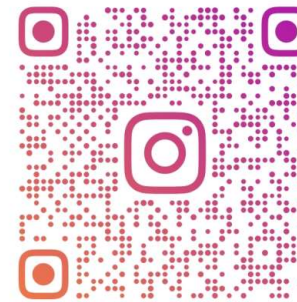


Bild: Annalena Heins

Social Media



Internationale
Studierende und Alumni



IO_UNIMANNHEIM



International Office
Uni Mannheim

**Have a great time
at the University of Mannheim!**



Photo: Anna Logue



Questions?

Do not hesitate to contact us.

Open office hours: every Tuesday from 9 to 11 a.m.
Individual consultation hours can be booked [online](#).

degreeseekings@uni-mannheim.de

International Office – University of Mannheim
L 1,1 Room 108
68161 Mannheim
www.uni-mannheim.de/aaa