

Hygiene Policy of the University of Mannheim (as at 1 October 2021)

Policy for additional temporary measures to protect employees from infection with SARS-CoV-2

When it comes to working in times of the coronavirus pandemic, the safety and health of our employees comes first. Safety at work is key in this regard. In light of the present epidemiological situation, this hygiene policy lays out the necessary measures that must be followed by all employees within the buildings, premises and vehicles of the university. The rules for employees apply analogously to all students and other university members unless special regulations are in place for certain groups of persons. University operations are only possible if each and every one observes the measures below.

The hygiene policy is regularly adapted to the latest provisions and recommendations of the legislation, the ordinances, the authorities and to the corresponding coronavirus measures taken or adapted by the university and their impact on the restrictions for the university. The current version can be found on the intranet at <https://intranet.uni-mannheim.de/en/newsroom/coronavirus-current-measures-and-recommendations>

Contents

1. General hygiene and distancing regulations and working from home.....	2
2. Restriction of maximum number of people allowed to assemble.....	3
3. Access regulations.....	4
4. General guidelines for office workspaces.....	5
5. General guidelines for positions involving contact to customers or other people.....	5
6. General guidelines for using communal rooms and kitchenettes.....	6
7. General guidelines for using washrooms.....	7
8. Examinations.....	7
9. Contact with external companies and external persons.....	8
10. Meetings of university bodies and other professional events.....	9
11. External events.....	10
12. Courses.....	11
13. Verifying the 3G proof (Classroom Pass) for in-person classes.....	12
14. Job interviews and interviews for professorial appointments.....	13
15. Preventive occupational health measures.....	14
16. Legal bases and recommendations of the public authorities.....	14

1. General hygiene and distancing regulations and working from home

The occupational health and safety standard does not differentiate between vaccinated, tested or recovered persons or others. The following regulations apply:

- a. Employees must maintain a **safety distance** of at least 1.5 meters to other people, between each other, whether they are inside buildings, outside on campus or inside vehicles. This will be ensured by corresponding signs, floor markings, cordons or access regulations. In cases such as described in numbers 10, 11 and 12, when exceptions from the safety distance are granted, a surgical face mask or FFP2 face mask is mandatory (see b.).
- b. A surgical **face mask** (in accordance with DIN EN 14683:2019-10) or a respirator that complies with the standards FFP2 (DIN EN 149:2001), KN95 or N95, KF 94, KF99 or a comparable standard must be worn on the premises of the university. This does **not** apply
 - **outside**, unless the minimum distance of 1.5 meters to other people cannot be maintained,
 - **at the desk or place of work**, if the minimum distance of 1.5 meters can be maintained and rooms are aired intensively and adequately (see https://www.baua.de/DE/Angebote/Publikationen/Praxis-kompakt/F93.pdf?_blob=publicationFile&v=9 (only available in German) or other appropriate safety measures are in place (cf. no. 4),
 - in cases, where nos. 8, 10, 12 and 13 of this Hygiene Policy allow for **exceptions** for classes and examinations as well as workspaces for learning activities,
 - **for kids** up to the age of six and for persons who are **unable** to wear a mask or cannot wear a mask for health reasons or other substantial reasons or when other appropriate safety measures are in place for other people (cf. section 3 subsection 2 no. 3 to 6 of the Coronavirus Ordinance (CoronaVO), section 4 subsection 2 no. 3 and 5 of the coronavirus decree for higher education (CoronaVO Studienbetrieb)).

In order for employees to work on university premises, the university provides them with appropriate masks (surgical masks or FFP2 masks). Students are individually responsible for securing appropriate face masks.

- c. Persons who fail to comply with the obligation to wear a mask must **not access the university's premises or participate in events on the university's premises**.
- d. In particular, employees are to practice **cough and sneeze etiquette** and to observe hand hygiene regulations.
- e. Rooms must be aired frequently (please find important information on **airing** offices during the coronavirus pandemic on https://www.baua.de/DE/Angebote/Publikationen/Praxis-kompakt/F93.pdf?_blob=publicationFile&v=9 (in German)).

- f. Office **equipment** and materials should always be used by the same person. If this is not possible, hands should be properly sanitized before using the utensils and the latter frequently cleaned, especially before being passed on to other people.
- g. Employees should carry out **office work** preferably from home or alternate between working from home and at the office provided this is possible in terms of technical equipment (for general guidelines regarding office workspaces, see no. 4). All supervisors are obligated to request their employees who carry out office work or similar tasks to work from home if this is not in conflict with official reasons.
- h. Procedures are organized such that employees have **as little contact as possible** to other people.
- i. **In case direct contact is unavoidable**, additional protection must be ensured primarily by setting up protective barriers, or, if not possible, by wearing surgical masks or FFP2 face masks.
- j. Persons with flu-like **symptoms** and a suspected coronavirus (SARS-CoV-2) infection (particularly fever, dry cough and shortness of breath, headaches, running nose, sore throat) are **forbidden to enter** university premises. Employees with symptoms of a cold must leave the workplace or stay at home until their symptoms have been checked by a doctor.
- k. Additional **hygiene measures** such as provision of disinfectant dispensers and ensuring that communal rooms, office materials and other contact surfaces are cleaned at frequent intervals are in place.
- l. All **employees** are provided with up to two **at-home test kits** per week, in order to offer those who have to work on the university's premises the possibility to test themselves. The rapid tests are distributed by internal mail or can be collected at the university post office in L1,1.
- m. The collective safety measures need to be reviewed and possibly extended for **employees with particular needs** regarding their protection against an infection from co-workers or customers, if necessary, in cooperation with the occupational medical service.
- n. Superiors should actively communicate to their units that their **health comes first** and make sure that the additional infection control measures and guidelines of the university are explained in a clear, comprehensible way.

In addition, the regulations of the University Library's Hygiene Policy (<https://www.bib.uni-mannheim.de/en/coronavirus/>) and the Institute of Sports (<https://www.uni-mannheim.de/en/sports/covid-19-special-rules/>) apply.

2. Restriction of maximum number of people allowed to assemble

- a. The current version of the Corona Ordinance of the Land of Baden-Württemberg (Corona-Verordnung, CoronaVO) and the additional group-specific regulations for the

non-public area determine the **maximum number of people that are currently allowed to assemble within the university buildings and premises**, provided the hygiene and distancing regulations specified above are observed (<https://www.baden-wuerttemberg.de/en/service/aktuelle-infos-zu-corona/aktuelle-corona-verordnung-des-landes-baden-wuerttemberg/>). **Work-related events** also need to comply with the occupational health and safety regulations that may stipulate stricter rules regarding the number of people and the minimum distances. This hygiene policy takes these rules into account. Additional **hygiene policies** and regulations have been drawn up for the following areas and situations:

- the University Library (<https://www.bib.uni-mannheim.de/en/corona/>),
- examinations (see no. 8),
- meetings of university bodies, other work-related meetings and external events (see no 10 and 11),
- teaching operations (see no. 12 and no. 13) and
- events of the Institute of Sports (<https://www.uni-mannheim.de/en/sports/covid-19-special-rules/>) and
- job interviews and interviews for professorial appointments (see no. 14).

The President's Office may approve further exceptions. University operations are given priority when it comes to the allocation of rooms.

- b. In **public areas** (e. g. sidewalks in front of the university, bus stops), the provisions of the current versions of the Corona Ordinance of the Land of Baden-Württemberg and, if relevant, the decree of the City of Mannheim apply.

3. Access regulations

- a. For rooms which are used by several people and have two separate entrances, such as conference rooms, lecture halls or open-plan offices, one door should be marked as entrance and the other as exit insofar as possible.
- b. In case there is a risk of people **gathering in communal rooms** (e.g. washrooms or kitchenettes) or in front of shared objects (e.g. photocopiers), mandatory distancing must be ensured by means of access restrictions, cordons or signs and floor markings.
- c. **Elevators** should only be used by one person at a time and only by people with reduced mobility or to transport heavy loads, if possible.

Please note: In case of an **emergency** (e.g. fire alarm), all escape routes must be used, and the restrictions are temporarily lifted.

4. General guidelines for office workspaces

In addition to the general hygiene and distancing regulations, the following guidelines apply in the office environment (see also nos. 2.7, 4.1, 4.2 of the occupational health and safety standard, link listed under no. 16):

- a. Insofar as it is possible in terms of technical equipment and the type of work, **employees should carry out office work from home** or should combine working from home and working at the office (see no. 1 g).
- b. Employees who work at the office are to be given an **individual office space** insofar as it is possible. To ensure this by and large, all organizational possibilities should be exhausted (e.g. dividing employees up in teams, working in shifts, working from home, reorganizing working hours).
- c. If employees cannot be provided with an individual office, but several people need to be present simultaneously, the office desks should be set out in a way that ensures that employees are not sitting directly opposite of each other and that they can maintain the mandatory distance from one another. If the latter is not possible, employees should be separated by protective desk dividers or wear a single-use surgical mask or FFP2 mask. Appropriate organizational measures need to be taken to ensure that the hygiene and distancing regulations are observed.
- d. Offices must be aired frequently (important notes on **airing** offices during the coronavirus pandemic at: https://www.baua.de/DE/Angebote/Publikationen/Praxis-kompakt/F93.pdf?_blob=publicationFile&v=9 (in German)).

5. General guidelines for positions involving contact to customers or other people

In addition to the general hygiene and distancing regulations, the following guidelines apply to positions involving personal contact to customers or other people:

- a. Personal contact to or advising of customers or other people should be kept **digital wherever possible**.
- b. At the entrance of the respective area, a sign must be hung up advising customers of the **general hygiene and distancing** regulations and their obligation to wear a surgical face mask or a FFP2 face mask (see no. 1 b.).
- c. At the warning level and the alarm level, non-immunized staff members having direct contact to external persons are obliged to take up the university's offer to test themselves twice a week for SARS-CoV-2. The test obligation may also be deemed fulfilled if non-immunized staff members use other testing options, besides the at-home test kits. The term direct contact refers in particular to staff members meeting persons that do not belong to the university "face to face", irrespective of the period

of time. “Face to face” means that there are no barriers to shield a staff member permanently and completely. The staff members must record the date and the results of the tests they carry out. The staff members must retain the records and test results for four weeks. Upon request, the staff members must make the records and test results available to the relevant authorities.

- d. Certain measures such as access restrictions or appointment-only policies must be taken in order to ensure that the respective areas are occupied by as few people as possible and that the **recommended minimum distance of 1.5 meters** between individuals can be maintained.
- e. At all places where people might have to wait in line, floor markings should be used every 1.5 meters to indicate the minimum distance to be kept to the next person in line.
- f. For employees working behind **counters**, adequate barriers must be installed between staff and customers.
- g. **Customers** should be enabled to **disinfect their hands** before entering the area, provided this is possible and sufficient disinfectant is available. The respective university institutions keep an eye on the hand disinfectants, make sure to fill up the dispensers and take appropriate measures to prevent theft.
- h. **Employees** must be enabled to **wash** their hands with soap under running water and dry them off with disposable paper towels in close proximity to their workspace. Alternatively, they can use the disinfectant supplied or use disposable gloves.
- i. Plastic, glass or metal surfaces touched by customers are cleaned by the cleaning services in accordance with the respective [cleaning policy](#) (in German) in place.

6. General guidelines for using communal rooms and kitchenettes

In addition to the general hygiene and distancing regulations, the following guidelines apply for communal rooms and kitchenettes:

- a. Before using communal rooms and equipment (e.g. kitchenettes, coffee machines, microwaves, dishwashers, cupboards), employees are to perform proper **hand hygiene**.
- b. **Doorknobs** should not be touched if possible.
- c. **Objects of daily use** (especially dishes, towels, cloths and sponges) should always be used by the same person if possible.

7. General guidelines for using washrooms

In addition to the general hygiene and distancing regulations, the following guidelines apply for using washrooms:

- a. If possible, **doorknobs** should not be touched. For instance, employees should avoid closing the doors of bathroom stalls after leaving the cubicle.
- b. Employees are to **wash** their hands with soap under running water and dry them off with disposable paper towels.
- c. There are **signs** with instructions on proper hand hygiene.

8. Examinations

On-campus exams need to be planned **in cooperation with Division II**.

In addition to the general hygiene and distancing regulations, the following guidelines apply to in-person examinations:

- a. Prior to the examination, the participants (examiners and students) will receive a **guide** to inform them about the regulations that apply to in-person examinations.
- b. "Health Helpers" check the Classroom Passes (3G proofs) at the entrances to exam rooms. In exceptional cases and upon the examiner's request, the President's Office may decide that the examinees do not have to present their 3G proofs before an exam.
- c. At the beginning of the examination, the **examiners** inform the students about the measures that apply and make sure that the students comply with these measures during the examination.
- d. **Seat number:** Students are assigned to a specific seat number which can be seen in Portal² before the exam. The seat numbers will also be marked for easier orientation. The minimum distance between the seats is 1.5 meters.
 - **Oral examinations:** For oral examinations, the examiners may book a suitably sized room via the portal (you can find the current seating charts of each room in the room details).
- e. **Wearing masks:** Participants must wear masks until they are seated. When seated, participants may put down their masks. The President's Office may make wearing surgical face masks or FFP respirators mandatory, if the minimum distance of 1.5 meters cannot be kept during the examination and presenting a proof of either vaccination, recovery or negative test result is not required (section 6 subsection 1 of the coronavirus decree for higher education (CoronaVO Studienbetrieb)).
- f. **Identity check:** Examiners always have to check the identity of the examinees so that potential routes of transmission can be traced.

- Oral examinations: If examiners do not know the students personally, the students have to present their ecUM.
 - Written exams: The students must sign the exam. A personal signature on the attendance list is not required. After checking the ecUM, the examiners tick off the names of the students who are present.
- g. **Contact tracing:** In order to ensure contact tracing, all participants must register via Checkin before they enter the room. Before the examination starts, the examiners check if the number of participants registered in the app corresponds to the number of participants that are present. If a participant has forgotten to register, the examiners will make a note on the attendance list.
- h. **Feeling unwell:** Before the examination begins, examiners inform the students that no. 1 j. also applies to examinations, that means people showing symptoms indicative of the coronavirus are not allowed to enter the premises of the university.

9. Contact with external companies and external persons

- a. Any communication with non-university members should **take place in written form, via e-mail or telephone, or via video or telephone** conference.
- b. **In accordance with section 2 of the coronavirus decree for higher education (CoronaVO Studienbetrieb) university buildings are only open to university members. The President's Office can make exceptions for other groups of people** (if an event with external participants is approved (see no. 10 and 11), the participants are allowed to enter the university buildings). Especially the state office for property and construction (Amt für Vermögen und Bau Baden-Württemberg) may be granted access to supervise construction projects at the university. In addition, some partners may be granted access to rooms that are made available for court hearings for the purpose of administrative assistance in law enforcement and schools may use the university's sports venues for sports education classes during the day. Access by non-university members is to be limited to a minimum.
- c. **Access by external companies** that is absolutely necessary, for instance for cleaning purposes, guard duties or technical services (e.g. building projects and planning, technical maintenance and repairs), needs to be agreed upon **with the division responsible** and any other unit involved. External companies receive a current copy of the hygiene policy.
- d. The external companies in charge of cleaning services and guard duties need to agree to keep their employees' shift plans for at least a month so that it is possible to analyze who was present on the university premises at what time.
- e. In addition, the following regulations apply to **external companies** entering the premises for technical work:

- The company is required to notify the Reception Desk at the main university entrance beforehand.
 - Only the Reception Desk can grant access and hand over keys to the university buildings.
 - The Reception Desk must document the contact details of non-university members as well as the time they entered and left the university buildings.
- f. Non-university members must adhere to the **general hygiene and distance regulations** during the entire time they are within the **university buildings**. They are informed of these regulations by the divisions or units responsible beforehand.
- g. **Non-university members are obligated to wear a surgical face mask or an FFP2 mask** within the university buildings. The divisions or units responsible will inform them of this obligation beforehand and make sure it is observed. They also inform them that they are not allowed to enter the premises of the university in case of a violation.

10. Meetings of university bodies and other professional events

Meetings of statutory bodies of the University of Mannheim, or other work-related events which are necessary to maintain the operations of the university (e.g. team meetings at chairs, meeting of university bodies, meetings of doctoral students, academic conferences and symposia) **may be held in person, if there is an operational or official necessity**. Instead, they should take place by electronic means of information and communication. Necessary decisions are to be made in telephone or video conferences and by way of circulation and accelerated proceedings. Operational or official necessity is given, for example, if necessary decisions made during telephone or video conferences or circulation and accelerated proceedings are legally not permissible or if a meeting in person is deemed important and necessary for research, teaching and administration and cannot be replaced by an online meeting.

The operational **necessity is checked**, and an event **must be approved** by

- the event organizer in case of max. 20 participants,
- Service- and Marketing GmbH upon request in case of 21 participants or more. In case of doubt, the Service- and Marketing GmbH and the event organizer may contact the Task Force, and
- the President's Office in case of 21 participants or more with most participants coming from outside the university.

Events must comply with the following:

- a. For meetings with six or more participants, a room must be booked in advance (Procedure is documented here: <https://intranet.uni-mannheim.de/en/newsroom/coronavirus-current-measures-and-recommendations>).

- b. All participants must always keep a distance of 1.5 meters. Under certain conditions and in the following cases the President's Office can with reason and in moderation allow for exceptions if need be:
- Events outside
 - Events with a majority of external participants (e.g. conference). In these cases, the participants need to bring a so-called 2G-proof (they need to be vaccinated against or have recovered from Covid-19). At these kinds of events, participation of employees of the university is voluntary. Not participating in such events may not pose a disadvantage for employees.
- During these events, all participants (apart from speakers, who need to keep a safety distance to other people) are to wear a surgical mask or FFP2 face mask at all times.
- c. If possible, a separate entrance and exit should be provided.
- d. Participants must wear a FFP2 or medical-grade face mask until they are seated and always when the minimum distance of 1.5 meters to other people cannot be maintained. Visitors of meetings of university bodies (not the members themselves) are to wear a mask at all times.
- e. Rooms must be aired intensively and frequently (Important note on airing offices during the coronavirus pandemic: [https://www.baua.de/DE/Angebote/Publicationen/Praxis-kompakt/F93.pdf? blob=publicationFile&v=9](https://www.baua.de/DE/Angebote/Publicationen/Praxis-kompakt/F93.pdf?blob=publicationFile&v=9)).
- f. The event organizer must ensure contact tracing of all participants, for example with [Checkin](#), the application for online attendance tracking, or a calendar entry in Outlook.
- g. Catering may only be offered under the conditions set forth in the [Information Sheet on Event Catering at the University of Mannheim](#).
- h. If possible, doorknobs should not be touched. This can be accomplished, for instance, by propping the doors open until all participants have arrived or have left the room.
- i. To keep the groups as small as possible, guests are to join meetings via video or telephone conference.
- j. The rooms in which the meetings are held are sanitized by the cleaning services according to the respective [cleaning policy](#) (in German) in place.

Other events, especially sports or cultural events, are subject to the provisions of the current versions of the various coronavirus decrees and this Hygiene Policy. Events of this kind must be approved by the President's Office.

11. External events

Events that are neither work-related events nor courses and that are organized by external persons not belonging to the University of Mannheim may take place under the conditions set forth in section 10 of the Corona Ordinance (CoronaVO). Such events are approved by

- Service & Marketing GmbH in case of max. 150 participants. In case of doubt, the Service & Marketing GmbH will contact the Task Force.

- the task force, upon request (task-force@uni-mannheim.de) in case of 151 participants or more and
- the President's Office in case of 201 participants or more.

Catering may only be offered under the conditions set forth in the [Information Sheet on Event Catering at the University of Mannheim](#). The university's regulations for the allocation of rooms remain unaffected. The event organizers must present a hygiene policy. The hygiene policy presented by the event organizers must at least fulfill the requirements of the hygiene policy of the University of Mannheim.

12. Courses

In-person classes take place in accordance with the Coronavirus Ordinance (Corona-Verordnung), the coronavirus decree for higher education (Corona-Verordnung Studienbetrieb) and this hygiene policy. Teachers will receive a guide informing them about the regulations that apply to on-campus classes.

In-person classes may take place if the participants prove their 3G status with a Classroom Pass (see no.13) and if further requirements are met. The participants must keep the minimum distance. If the minimum distance requirement cannot be fulfilled, the participants are obliged to wear a surgical face mask or a FFP2 face mask.

- **Courses with minimum distance requirement** The minimum distance between the seats is 1.5 meters. Students usually occupy around 10 to 20 percent of a room's seating capacity. The seats are marked accordingly.
- **Courses without minimum distance requirement** Participants do not have to observe the minimum distance of 1.5 meters and occupy up to 60 percent of the seating capacity or even 100 percent of the seating capacity if it is an event with a maximum of 35 persons.

In addition to the general hygiene and distancing regulations, the following guidelines apply to in-person classes:

Teachers will receive a **guide** on the hygiene regulations in on-campus classes. In each lecture hall, teachers will find a copy of this guide.

- Cleaning technical devices:** At the beginning of the course, the technical equipment (keyboard, touch panel, mouse etc.) has to be cleaned with the cleaning material provided in the lecture hall. If the hands-free microphone is used, it has to be covered with the plastic bag or sheet that has been provided. After the event, the technical equipment has to be cleaned again and the microphone cover has to be removed.
- Contact tracing:** All participants register before they enter the room. As a rule, they *register electronically via "Checkin"*. Persons who do not want to register electronically

or do not have an adequate electronic device at their disposal, receive a paper form for contact tracing in the classroom which needs to be completed and is picked up by the teaching staff at the end of the class and will be kept at the Reception Desk of the university.

- c. **3G proofs: Admission to in-person classes is only possible with a valid Classroom Pass.** Random checks are conducted (see no.13).
- d. **Wearing masks:** Inside the university building, wearing surgical face masks or FFP2 masks is mandatory.
 - Courses with minimum distance requirement: Until seated, wearing a mask is mandatory. When seated, the mask may be put down.
 - Courses without minimum distance requirement: Masks must be worn for the entire duration of the class. The teacher or the person presenting is exempt from this rule, however, they must keep a minimum distance of 1.5 meters to other participants.
- e. **Airing:** If the room is not automatically ventilated, teachers must make sure that the rooms are aired at regular intervals during the course. Signs in the rooms inform about the mode of airing. The room has to be manually aired by opening the windows every 20 minutes for 5 minutes. After the class has ended, the lecture hall must be aired with windows and doors wide open.
- f. **Feeling unwell:** Before class, teachers have to inform students that the provision set forth in no. 1 j. also applies to classes, that means people showing symptoms indicative of the coronavirus are not allowed to enter the premises of the university.

13. Verifying the 3G proof (Classroom Pass) for in-person classes

In accordance with sections 4 and 5 of the Corona Ordinance (Corona-Verordnung) in conjunction with the decision of the President's Office of 2 September 2021 on the basis of section 5 subsection 1 of the coronavirus decree for higher education (Corona-Verordnung Studienbetrieb), students and guests must present a so-called 3G proof (3G refers to the German words *geimpft* (vaccinated), *getestet* (tested) and *genesen* (recovered)) for participating in on-campus classes from 30 August 2021 onwards.

3G proof - Classroom Pass:

- a) The proof has to be submitted to the Classroom Pass Center of the University of Mannheim, Arkadentheater, EW 086. It is sufficient if the proof is submitted once for the period of its validity.
- b) With the explicit consent of its user, the Classroom Pass Center produces an electronic proof (the Classroom Pass) of the users' valid 3G proof. The respective validity period is documented and saved in the contact tracing application Checkin.

- c) **Alternatively** to the electronic proof according to letter b), the Classroom Pass Center can issue a hard copy Classroom Pass, which users need to present in case of a random check.

Random checks of Classroom Passes

- a) Per week, we will randomly select 4 percent of all in-person classes and check the Classroom Passes of all participants in these classes. Teaching staff is confidentially informed about the random check beforehand, students are not.
- b) “Health Helpers” will check the Classroom Passes before the students enter the lecture halls to ensure a non-discriminatory checking process.
- c) Persons who fail to present a Classroom Pass must go to the Classroom Pass Center without undue delay and request a Classroom Pass. It is not possible to participate in on-campus classes without a Classroom Pass. Failing to present a 3G proof constitutes a misdemeanor.
- d) Teaching staff and students are informed about the Classroom Passes, the random checks and the consequences in cases of failure to present a Classroom Pass at the beginning of the semester.
- e) Classroom Pass Center, University IT and the Division for Student Affairs continuously monitor the procedure.
- f) The random checks are monitored by researchers, particularly with regard to the number of checks, in order to be able to initialize necessary adjustments.
- g) Persons who are, due to medical reasons, unable to wear masks or are not allowed to wear masks, must present their Classroom Pass to the teacher of each class, without being asked to do so.

14. Job interviews and interviews for professorial appointments

Job interviews and interviews for professorial appointments may be held in person. Furthermore, the general hygiene and distancing regulations as well as the additional regulations for meetings of university bodies and other work-related events (see no. 10) must be observed.

By decision of the interviewing chair, job interviews and interviews for professorial appointments can also be held via electronic communication channels using a system recommended by the University IT (see <https://www.uni-mannheim.de/it/digitale-jobinterviews> (in German)).

In any case, applicants with disabilities must be offered an interview in person. If requested by an applicant with a disability, the interview can also be conducted electronically.

15. Preventive occupational health measures

Employees can seek individual medical advice from the occupational medical service, including consultation on special risk factors such as underlying conditions or personal predispositions. Employees can also consult the medical service about psychological stress.

Consultation is offered by telephone or by means of electronic telecommunication.

16. Legal bases and recommendations of the public authorities

The hygiene policy is based on the following laws and recommendations:

- Corona Ordinance (CoronaVO) of the state government of 15 September 2021 ordering measures to protect the population from infections and prevent further spreading of the SARS-CoV-2 virus (Corona-Verordnung - CoronaVO) in the version applicable as of 16 September 2021: https://www.baden-wuerttemberg.de/fileadmin/redaktion/dateien/PDF/Coronainfos/210915_11te_CoronaVO.pdf (in German)
- Coronavirus decree for higher education of the Ministry of Science, Research and Arts Baden-Württemberg of 20 September 2021 ordering measures to protect people in higher education from infections and prevent the further spreading of the SARS-CoV-2 virus (Corona-Verordnung Studienbetrieb, CoronaVO Studienbetrieb) in the version applicable as of 21 September 2021: https://mwk.baden-wuerttemberg.de/fileadmin/redaktion/mwkwk/intern/dateien/pdf/21_09_20_CVO_Studienbetrieb_Neufassung_-_ENDG%C3%9CLTIG.pdf (in German)
- Coronavirus decree for practicing sports of the Ministry of Education and Cultural Affairs and the Ministry of Social Affairs (Corona-Verordnung Sport – CoronaVO Sport) of 21 August (in the version applicable as of 16 September 2021): https://km-bw.de/site/pbs-bw-km-root/get/documents_E455282496/KULTUS.Dachmandant/KULTUS/KM-Homepage/Artikelseiten%20KP-KM/1_FAQ_Corona/Coronaverordnungen/2021-09-15%20CoronaVO%20Sport%20konsolidiert.pdf (in German)
- Further decrees of the Land of Baden-Württemberg relating to the coronavirus, especially for sports and cultural events: <https://www.baden-wuerttemberg.de/de/service/aktuelle-infos-zu-corona/uebersicht-corona-verordnungen/> (in German)
- SARS-CoV-2 occupational health and safety regulation (SARS-CoV-2-Arbeitsschutzverordnung) of the Federal Ministry of Labour and Social Affairs (BMAS) of 6 September 2021: <https://www.bmas.de/SharedDocs/Downloads/DE/Gesetze/neufassung-sars-cov-2-arbeitsschutzverordnung-sep.pdf?blob=publicationFile&v=4>

- SARS-CoV-2 occupational health and safety rules of the working committees at the Federal Ministry of Labour and Social Affairs (BMAS) of 7 Mai 2021: <https://www.baua.de/DE/Angebote/Rechtstexte-und-Technische-Regeln/Regelwerk/AR-CoV-2/pdf/AR-CoV-2.pdf? blob=publicationFile&v=8> (in German)
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