

Processing of your personal data for the ENGAGE.EU Expedition+ 2026 at University of Mannheim

Notes according to Art. 13 and 14 General Data Protection Regulation (GDPR)

The University of Mannheim (as the hosting university) and other universities have formed an alliance in the context of the ENGAGE.EU project and are responsible for the processing of personal data. In this respect, they are joint controllers within the meaning of Article 26 GDPR. Information on the other joint controllers can be found below under WHO RECEIVES YOUR DATA.

Your personal data are kept confidential and processed in accordance with the provisions of the applicable data protection laws. In fulfilment of our obligation to provide information pursuant to Articles 13 and 14 GDPR, we would like to inform you about the types of personal data that are processed in connection with the above-mentioned programme and about the purposes for which these data are processed.

CONTACT INFORMATION

Controller:

University of Mannheim
L1, 1
68131 Mannheim

Phone: 0621/181-1001

E-mail: rektor@uni-mannheim.de

ENGAGE.EU Management Office:

Data Protection Officer:

Data Protection Officer of the University of Mannheim
Jan Morgenstern
Rechtsanwalt und Fachanwalt für IT-Recht,
Datenschutzbeauftragter

E-mail: datenschutzbeauftragter@uni-mannheim.de

engage@uni-mannheim.de

WHICH TYPES OF PERSONAL DATA ARE PROCESSED?

Your application:

We process the personal data that you provide through the application form for the programme. In addition to the data visibly collected in the application form, further data is being collected. This comprises the log data (including a timestamp, IP address, hostname, port, path, query string, HTTP referrer, response status code and user agent string).

Your participation:

We process the personal data that you provide for your participation and the implementation of the programme. In addition to the data visibly collected through the registration form, further data is being collected. This comprises log data (including a timestamp, IP address, hostname, port, path, query string, HTTP referrer, response status code and user agent string). If, in addition, you register with the hosting university using the registration software mobility online, log data will be processed [date and time of the access, name of the accessed file, page from which the file was accessed, access status (e.g. file transferred, file not found), Internet browser used and screen resolution as well as the operating system used, full IP address of the accessing computer, data volume transferred], see the hosting university's privacy information for mobility online.

FOR WHICH PURPOSES DO WE PROCESS YOUR DATA?

We process your personal data for:

Your application:

- assessing, deciding on, and processing your application for the programme, as well as for contacting you regarding the organisation of the programme
- If the application leads to participation in the programme, the purposes of data processing are explained in *your participation*.

Your participation:

- Your participation in the programme, the implementation of the programme, contacting you regarding the organisation of the programme and connecting you with the participants of the programme, processing after the end of programme (e.g. providing certificates)
- Providing records and documents to the European Commission to fulfil EU requirements regarding reporting, audit and investigation and statistical obligations, such as providing the number and gender of programme participants
- Photos, videos, preferences (supporting programme), testimonials, alumni relations

WHAT IS THE LEGAL BASIS FOR PROCESSING YOUR DATA?

- Article 6 (1)(e) in conjunction with (3) of the GDPR in conjunction with
 - § 12 Abs. 1 Landeshochschulgesetz Baden-Württemberg (the act of the higher education institutions of the Land of Baden-Württemberg) in conjunction with § 2 Landeshochschulgesetz or § 4 Landesdatenschutzgesetz Baden-Württemberg (data protection act of the Land of Baden-Württemberg), respectively with
 - The Italian Legislative Decree n. 196 of June the 30th, 2018, as subsequently amended, respectively with
 - Section 2-8 relating to Processing of personal data by universities and university colleges of the Norwegian Universities and University Colleges Act, respectively with
 - the Bulgarian Personal Data Protection Act in regard with Art. 19 of the Law on Higher Education and the Regulations of the University, respectively with
 - The Spanish Organic Law 3/2018, of December 5, on the Protection of Personal Data and the guarantee of digital rights, respectively with
 - The French LAW No. 78-17 of 6 January 1978 relating to information technology, data files and civil liberties and LAW No. 2018-493 of 20 June 2018 on the protection of personal data, respectively with
 - the Austrian Universities Act 2002 in conjunction with Education Documentation Act 2020 (BilDokG) in conjunction with University Statistics and Education Documentation Ordinance (UHSBV) in conjunction with Student Union Act 2014 (HSG), respectively with
 - other national data protection regulations in the higher education sector,
 - the legal requirements of the European Commission,
 - the Consortium Agreement, governing and specifying the relationship among the universities that have formed an alliance in the context of the ENGAGE.EU project
- Article 6 (1) (a) of the GDPR – consent: for photos, videos, preferences (supporting programme), testimonials and alumni relations

ARE YOU OBLIGATED TO PROVIDE YOUR PERSONAL DATA?

Your application:

For us to be able to assess applications, it is necessary that you provide the data we need to assess your application and decide about your participation in the programme.

Your participation:

For us to be able to organise your participation in the programme, it is necessary that you provide the data we need to organise your participation in the programme, your registration at the hosting university and the implementation of the programme.

WHO RECEIVES YOUR DATA?

As joint controllers:

UNIVERSITAET MANNHEIM (UMA), established in SCHLOSS, 68131 Mannheim, Germany, [data protection officer: datenschutzbeauftragter@uni-mannheim.de](mailto:datenschutzbeauftragter@uni-mannheim.de);

SVENSKA HANDELSHOGSKOLAN (HANKEN), established in Arkadiankatu 22, 00100 Helsinki, Finland, [data protection officer: dpo@hanken.fi](mailto:dpo@hanken.fi);

LUISS LIBERA UNIVERSITA INTERNAZIONALE DEGLI STUDI SOCIALI GUIDO CARLI (LUISS), established in VIALE POLA 12, ROMA 00198, Italy, [data protection officer: dpo@luiss.it](mailto:dpo@luiss.it);

NORGES HANDELSHOYSKOLE (NHH), established in Helleveien 30, Bergen 5045, Norway, [data protection officer: personvernombud@nhh.no](mailto:personvernombud@nhh.no);

TILBURG UNIVERSITY- UNIVERSITEIT VAN TILBURG (Tilburg University), established in WARANDELAAN 2, TILBURG 5037 AB, Netherlands, [data protection officer: privacy@tilburguniversity.edu](mailto:privacy@tilburguniversity.edu);

UNIVERSITY OF NATIONAL AND WORLD ECONOMY (UNWE), established in STUDENTSKI CHRISTO BOTEV, SOFIA 1700, Bulgaria, [data protection officer: DPO@vladimirov-kiskinov.eu](mailto:DPO@vladimirov-kiskinov.eu);

UNIVERSITAT RAMON LLULL (URL), established in Carrer Claravall, 1-3, 08022 Barcelona, Spain, [data protection officer: dpd@url.edu](mailto:dpd@url.edu);

UNIVERSITE TOULOUSE CAPITOLE (UT Capitole), established in RUE DU DOYEN GABRIEL MARTY 2, TOULOUSE 31042, France, [data protection officer: dpo@ut-capitole.fr](mailto:dpo@ut-capitole.fr);

WIRTSCHAFTSUNIVERSITAT WIEN (WU), established in WELTHANDELSPLATZ 1, WIEN 1020, Austria, [data protection officer: datenschutz@wu.ac.at](mailto:datenschutz@wu.ac.at).

UNIVERSITAET ST. GALLEN (HSG), established in DUFOURSTRASSE 50, 9000 ST. GALLEN, Switzerland, [data protection officer: fdiem@diempartner.de](mailto:fdiem@diempartner.de)

Your application:

The University of National and World Economy (UNWE) processes your application data when accessing the ENGAGE.EU website and sending your application via the online form. Additionally, your home university and the hosting university will receive your data to be able to conduct the selection process. The home university evaluates these applications and decides whether an applicant is nominated or rejected or placed on the waiting list.

Your participation:

If you have been accepted into the programme, your home university will transmit your name and surname, home university and your study programme there plus your email address to the hosting university. After you have confirmed your participation, the hosting university will transmit your name, surname, home university and your study programme there as well as your email address to the expedition coordinator.

In case of an academic or cultural event taking place, the hosting university will provide your name and surname to possible event partners, if necessary.

The ENGAGE.EU universities have an obligation to provide the number and gender of programme participants to the European Commission as part of the programme report.

In case of EU audits or other EU-investigations, the ENGAGE.EU Universities have the obligation to provide participants lists with names and surnames, home university, date and type of event, signature of participants to the European Commission to fulfil EU requirements regarding audit and investigation obligations. To this end, the hosting universities will forward the lists of participants to the coordinating university.

Furthermore, according to the Archives Act of the State of Baden-Württemberg (Landesarchivgesetz) the University of Mannheim has got the obligation to offer the data to the University Archive.

HOW LONG DO WE STORE YOUR DATA?

Your application:

We will delete the personal information of unsuccessful applicants no later than sixteen months after the application process is completed.

For successful applicants, the data will also be processed for the implementation of the programme, see the information below in *your participation*.

If an application is withdrawn by the applicant, the related data and documents will be deleted without delay, apart from the notification of withdrawal of the application, which will be deleted sixteen months after the end of the application process.

The log data are stored in the currently active log for the current month, starting from 1st of each month, in an archive log for the previous month. All previous logs are deleted automatically when a new archive log copy is created.

Your participation:

Due to contractual obligations towards the European Commission ENGAGE.EU universities must keep participants lists with names and surnames, home university, date and type of event, signature of participants to be able to prove the proper implementation of the action and the costs they declare as eligible in case of audits or other investigations.

The storage period shall depend on the duration of the respective funding programmes and shall expire no later than ten years after the end of the programme.

Due to contractual obligations towards the European Commission ENGAGE.EU non-personnel statistical information is shared with the EU. The compilation of these statistics requires the retention of personal data such as gender, home university and affiliation (student/employee) for no longer than five years. After the compilation of these statistics the personal data will be deleted, unless they must be kept for audits or other investigations.

Apart from the data required to fulfil the above-mentioned reporting, audit and investigation and statistical obligations, your data will be deleted sixteen months after the end of the programme. The data concerning your preferences in the registration form will be deleted one month after the end of the programme. In case the processing is based on your consent, the data will be deleted immediately in case you withdraw your given consent, and no other legal basis applies for the data processing. The declaration of consent will be deleted 30 years after the end of the programme.

The log data are stored for a maximum of 30 days.

In case the University Archive takes over the data, it will be stored in accordance with the Landesarchivgesetz (Archives Act of the Land of Baden-Württemberg).

WHAT ARE YOUR RIGHTS AS A DATA SUBJECT?

- You have the right to obtain information about your personal data processed, and the right to have false data rectified.
- Furthermore, you have the right to erasure, the right to restriction of processing, the right to data portability and the right to object to the processing.
- In case you give consent to further optional cases of processing, you can withdraw your consent (completely or for individual cases of processing) at any time. The withdrawal of consent does not affect the lawfulness of processing based on consent before its withdrawal.
- Information on your right to object according to Article 21 (1) GDPR:
On grounds relating to your particular situation, you have the right to object to the processing of your personal data according to Article 6 (1)(e) GDPR (data processing in the public interest) at any time.

To exercise your rights, please contact: engage@uni-mannheim.de

- You have the right to lodge a complaint with a supervisory authority if you are of the opinion that the processing of your personal data infringes data protection regulations.

The supervisory authority in Baden-Württemberg, for example, is the commissioner for data protection and freedom of information of Baden-Württemberg (Landesbeauftragter für Datenschutz und Informationsfreiheit Baden-Württemberg). The supervisory authority in Italy, for example, is the Italian Data Protection Authority, in Norway, it is the Norwegian Data Protection Authority, in Bulgaria, it is the Commission for Personal Data Protection and in Barcelona, it is the APDCat (Autoritat Catalana de Protecció de Dades). In France, the supervisory authority for data protection is the Commission Nationale de l'Informatique et des Libertés (CNIL), in Austria, it is the Austrian Data Protection Authority and in St. Gallen, for example, it is the Data Protection Authority of the Canton of St. Gallen.