

APPLICATION

**for Grants for Doctoral Candidates according to the Act on Promotion of Postgraduates
of the Land of Baden-Württemberg (LGFG)**

Please select:

- ☐ One-Year grant (funding period: max. 12 months)
- ☐ Starting grant (funding period: max. 6 month)
- ☐ Bridging grant (funding period: max. 6 month)
- ☐ Completion grant (funding period: max. 6 month)

PERSONAL DATA & STATEMENT ON RESEARCH PROJECT

- 1 Name:
- 2 First name:
- 3 Address:
.....
- 4 Telephone (optional): home at the University
- 5 E-mail address:

I hereby apply for a short-term grant according to the Act on Promotion of Postgraduates of the Land of Baden-Württemberg in order to prepare for the doctorate

- 6 at the School of
- 7 Field of study:
- 8 Topic of research project:
.....
.....
.....

9 Beginning of research project:

10 Estimated date of completion of research project:

11 Requested duration of funding (max. 6 or 12 months):

from to = months

ACADEMIC VITA

12 Final exams related to a university degree:

Title of exam	University degree on which the doctorate is based	Other examination (Bachelor's Degree or intermediate examination) (if applicable)
Degree course, e.g. Bachelor's Degree/ Master's Degree (or subjects in case of teacher education)		
Date of exam		
Grade		

13 Has your project been or will it be funded by any public or private institution?

☐ No

☐ Yes: Please state funding institution, amounts, duration and types of funding (e.g. grants or material or travel expenses).

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.....

14 Do you intend to be employed while receiving funding in accordance with the Act on Promotion of Postgraduates of the Land of Baden-Württemberg?

☐ No

☐ Yes: Please indicate occupation, time scope and duration.

.....
.....

15 Are you currently in a training program or professional introduction?

☐ No

☐ Yes: Please indicate type of training and duration.

.....
.....

If a scholarship is granted under the LGFG, should the training be interrupted for the duration of the work project to be funded?

☐ Yes

☐ No

16 Only if applying for a one-year grant, a starting grant, or a bridging grant:

The planned follow-up financing after the end of the scholarship applied for here...
(please select)

☐ is secured. Please clarify:

.....
.....
.....

☐ has been applied for. Please clarify:

.....
.....
.....

☐ is unsecured. Please explain the reasons:

.....
.....
.....

DECLARATION OF THE APPLICANT

The following documents are attached to this application:

1. Letter of motivation (1-2 pages) stating the reasons why you are applying for the scholarship and, if applicable, the date of the disputation/oral examination;
2. Description of the doctoral project (max. 12 pages), including the scientific achievements to date, the preparatory work for the project and a work and time schedule for the funding period applied for;
3. Academic CV (listing the course of study until the present time);

4. [If applying for a one-year grant:](#)

Assessments from two professors, junior professors or other persons who have the right to supervise the doctoral thesis. At least one reviewer must be a member of the University of Mannheim (usually the supervisor).

PLEASE NOTE: The assessments as well as the form attached to this application (page 6) have to be submitted by the supervisor/the (junior) professor directly to Division I via e-mail;

[If applying for a starting grant, bridging grant, or completion grant:](#)

Assessment from one professor, junior professor or another person who has the right to supervise the doctoral thesis and who is a member of the University of Mannheim (usually the supervisor).

PLEASE NOTE: The assessment as well as the form attached to this application (page 6) have to be submitted by the supervisor/the (junior) professor directly to Division I via e-mail;

5. Letter of admission as a doctoral candidate from the respective school/department;
6. Copy of the university examinations (intermediate examination certificates or Bachelor's certificate);
7. Copy of the university degree certificate on which the doctorate is based (as a rule Master's degree);
8. Signed form "Erklärung zum Einkommen an Eides Statt" (Declaration of your income) (the corresponding form can be found on our website: <https://www.uni-mannheim.de/forschung/promotion/beratung-und-service/wichtige-downloads/>);
9. If applicable, evidence of scientific achievement, experience, knowledge of the applicant inside and outside the university;
10. For citizens from third countries: copy of residence permit.

I hereby confirm the accuracy of the information provided above including any declarations in attached documents.

I have taken note of the provisions of the Act on Promotion of Postgraduates of the Land of Baden-Württemberg. I have also taken note of the general statutes of the University of Mannheim on the implementation of the Act on Promotion of Postgraduates of the Land of Baden-Württemberg.

In case of being granted a fellowship, I hereby undertake to

- make every necessary and reasonable effort to achieve the purpose of this fellowship program;
- not undergo any type of vocational training or pursue any other occupation not compatible with the fellowship program;
- not receive any funding from another institution for the same project;
- inform the university immediately once I have finished my project, intend to cancel it, pause it or continue my project at another university;
- inform the university about any changes that affect the calculation or the continuation of the fellowship, especially in case of taking up a type of vocational training or occupation, being granted a fellowship from another institution or changes to income conditions;
- provide the University with any information required under the Act on Promotion of Postgraduates of the Land of Baden-Württemberg and the general statutes of the University of Mannheim. Moreover, I will submit the mandatory reports and results of the project to the University;
- inform the University immediately, if there are any changes to my address during the funding period and while I am obliged to report.

.....
place, date

.....
signature

ADVISOR'S DECLARATION

**on the application for a doctoral fellowship according to the Act on Promotion of
Postgraduates of the Land of Baden-Württemberg (LGFG)**

Name, first name (of the doctoral candidate): _____

School/department: _____

I (title, name), _____, hereby declare that I

☐ strongly support

☐ support

☐ do not support

the application of the doctoral candidate named above.

[If applying for a one-year grant, a starting grant or a bridging grant:](#)

I will be providing the following financing after the end of the scholarship:

☐ A regular position as a scientific assistant at a rate of ____ percent
starting on _____.____.202__ until _____.____.202__

☐ at my chair.

☐ in the following project: _____

☐ The funding application (e.g. DFG) has already been submitted.

☐ The funding application will be submitted by _____.____.202__.

☐ Other follow-up financing: _____

☐ I cannot promise any follow-up financing.

☐ My assessment can be found enclosed.

.....
place, date

.....
signature