

APPLICATION

for granting a child allowance according to the Act on Promotion of Postgraduates of the Land of Baden-Württemberg (LGFG)

I apply for a child allowance according to § 2 para. 3a of the General Statutes of the University of Mannheim on the implementation of the Act on Promotion of Postgraduates of the Land of Baden-Württemberg (LGFG) of 15 October 2025.

PERSONAL DATA

- 1 Last Name: _____
- 2 First name: _____
- 3 Phone: home _____ at the University _____
- 4 E-Mail: _____
- 5 Marital status: not married/widowed/divorced
married

If there have been any changes since the address and bank details were provided or if the allowance is to be transferred to a different account, please provide that information:

- 6 Street and house no.: _____
- 7 Postal code and city: _____
- 8 Bank: _____
- 9 IBAN: _____
- 10 BIC: _____
- 11 Account holder: _____

INFORMATION ON MY CHILD/CHILDREN

Please provide information on each child for whom an allowance is being requested. If necessary, note additional information on a separate sheet and enclose it with the application.

12 Name of my child: _____

13 Date of birth of my child: _____ (DD.MM.YYY)

14 Requested duration of allowance: From _____ (DD.MM.YYY)
until _____ (DD.MM.YYY)

15 Name of my child: _____

16 Date of birth of my child: _____ (DD.MM.YYY)

17 Requested duration of allowance: From _____ (DD.MM.YYY)
until _____ (DD.MM.YYY)

18 Name of my child: _____

19 Date of birth of my child: _____ (DD.MM.YYY)

20 Requested duration of allowance: From _____ (DD.MM.YYY)
until _____ (DD.MM.YYY)

DECLARATION BY THE APPLICANT

The following documents are enclosed with this application (please tick the appropriate box; if you have more than one child, please submit the documents for each child):

- Copy of the child's birth certificate
- If child benefit is granted: Copy of the child benefit notice
- If no child benefit is granted: Certificate from the residents' registration office confirming the child's place of residence
- If applicable, other supporting documents: _____

- If applicable, receipts for allowances from third parties

I hereby confirm the accuracy of the information provided above including any declarations in attached documents.

I have taken note of the provisions of the Act on Promotion of Postgraduates of the Land of Baden-Württemberg. I have also taken note of the General Statutes of the University of Mannheim on the implementation of the Act on Promotion of Postgraduates of the Land of Baden-Württemberg as well as the additional guidelines to the statutes (Richtlinienblatt).

In case of being granted the child allowance, I hereby undertake to

- inform the university immediately once I have finished my project, intend to cancel it, pause it or continue my project at another university;
- inform the university about any changes that affect the calculation or the continuation of the child allowance, especially the granting of a child allowance from other sources and changes in my income situation;
- inform the university immediately, if there are any changes to my address during the funding period and while I am obliged to report.

Place, date

Signature of applicant

The signatures of all legal guardians for all children named in the application must be obtained. If necessary, obtain the consent of additional legal guardians on a separate sheet and attach it to the application.

Place, date

Signature of legal guardian

Place, date

Signature of legal guardian

DATA PROTECTION INFORMATION

The data protection information is available at the following link:

<https://www.uni-mannheim.de/forschung/promotion/finanzierung/datenschutz-stipendium/>

DECLARATION OF CONSENT TO DATA PROCESSING

I have read the data protection information in connection with my **application for and award of a fellowship** and hereby consent to the associated processing of personal data. This consent also expressly refers to the fact that **information about my health or physical impairments** will be processed, if and to the extent that I provide such information.

I am aware that the above consent is voluntary and can be refused without disadvantage or withdrawn at any time without giving reasons. I am aware that in case of withdrawal of my consent, the lawfulness of the processing carried out on basis of the consent until my withdrawal is not affected. I can simply address my withdrawal to the contact person named in the data protection information.

By submitting my application, I confirm that I have lawfully collected all **third-party data** contained therein (in particular, but not limited to: data relating to relatives/children, treating physicians) and that I am authorized to transfer this data to the University of Mannheim for the purpose of processing my application.

I have been provided with information on the processing of personal data in the context of **the application for and awarding of a fellowship**. The text of this declaration of consent was made available under <https://www.uni-mannheim.de/forschung/promotion/finanzierung/datenschutz-stipendium/>.

Place, date

Signature