

## APPLICATION

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**for Grants for Doctoral Candidates according to the Act on Promotion of Postgraduates  
of the Land of Baden-Württemberg (LGFG)**

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**Please select:**

- ☐ One-Year grant (funding period: max. 12 months)
- ☐ Starting grant (funding period: max. 6 month)
- ☐ Bridging grant (funding period: max. 6 month)
- ☐ Completion grant (funding period: max. 6 month)

**PERSONAL DATA AND INFORMATION ON RESEARCH PROJECT**

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1 Name: \_\_\_\_\_

2 First name: \_\_\_\_\_

3 Address: \_\_\_\_\_

\_\_\_\_\_

4 Telephone (optional): home \_\_\_\_\_ at the University \_\_\_\_\_

5 Email address: \_\_\_\_\_

I hereby apply for a grant according to the Act on Promotion of Postgraduates of the Land of Baden-Württemberg in order to prepare for the doctorate

6 at the school/department \_\_\_\_\_

7 Field of study: \_\_\_\_\_

8 Topic of research project: \_\_\_\_\_

\_\_\_\_\_

9 Beginning of research project: \_\_\_\_\_

10 Estimated date of submission of doctoral dissertation: \_\_\_\_\_

11 Estimated date of doctoral defense: \_\_\_\_\_

12 Requested duration of funding (max. 6 or 12 months):

From \_\_\_\_\_ to \_\_\_\_\_ = \_\_\_\_\_ months

## ACADEMIC VITA, GRANTS AND EMPLOYMENT

13 Final exams related to a university degree:

|                                                                                                   | University degree qualifying<br>for the doctorate | Other degrees (if applicable) |
|---------------------------------------------------------------------------------------------------|---------------------------------------------------|-------------------------------|
| <b>Degree course, e.g., master's<br/>degree (for teacher education<br/>please state subjects)</b> |                                                   |                               |
| <b>Date of exam</b>                                                                               |                                                   |                               |
| <b>Grade</b>                                                                                      |                                                   |                               |

14 Has your project been or will it be funded by any public or private institution?

☐ No ☐ Yes: Please state type of funding (e.g. grants for travel expenses), funding institution, amount, and duration.

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15 Do you intend to pursue employment that is compatible with the fellowship during the grant period?

☐ No ☐ Yes: Please indicate type of occupation, time scope and duration.

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16 Are you currently in a training program or professional introduction?

☐ No ☐ Yes: Please indicate type of training, time scope and duration.

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Should the training/professional induction be interrupted for the duration of the grant period if a fellowship is awarded?

☐ No ☐ Yes

17 Only if applying for a one-year grant, a starting grant, or a bridging grant:

Follow-up funding for the grant applied for here...  
(please select)

☐ is secured. Please clarify:

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☐ has been applied for. Please clarify:

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☐ is unsecured. Please explain the reasons:

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## DECLARATION OF THE APPLICANT

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The following documents are attached to this application:

1. Letter of motivation (1-2 pages) stating the reasons why you are applying for the scholarship and, if applicable, the date of the disputation/oral examination;
2. Description of the doctoral project (max. 12 pages, incl. references), including the scientific achievements to date, the preparatory work for the project and a work and time schedule for the funding period applied for;
3. Academic CV (listing the course of study until the present time);
4. Copy of university degree certificates

5. [If applying for a one-year grant:](#)

Assessments from two professors, junior professors or other persons who have the right to supervise the doctoral thesis. At least one reviewer must be a member of the University of Mannheim (usually the supervisor).

PLEASE NOTE: The assessments as well as the form attached to this application (page 7) have to be submitted by the assessor directly to Division I via e-mail;

[If applying for a starting grant, bridging grant, or completion grant:](#)

Assessment from one professor, junior professor or another person who has the right to supervise the doctoral thesis and who is a member of the University of Mannheim (usually the supervisor).

PLEASE NOTE: The assessment as well as the form attached to this application (page 7) have to be submitted by the assessor directly to Division I via e-mail;

6. Letter of admission as a doctoral candidate from the respective school/department;
7. Signed form Declaration on employment ("Erklärung zu Tätigkeiten")  
(the corresponding form can be downloaded from our website: <https://www.uni-mannheim.de/en/research/doctorate/advisory-services/important-downloads/>);
8. If applicable, evidence of scientific achievement, experience, knowledge of the applicant inside and outside the university;
9. For citizens from third countries: copy of residence permit.

I hereby confirm the accuracy of the information provided above including any declarations in attached documents.

I have taken note of the provisions of the Act on Promotion of Postgraduates of the Land of Baden-Württemberg. I have also taken note of the general statutes of the University of Mannheim on the implementation of the Act on Promotion of Postgraduates of the Land of Baden-Württemberg.

**In case of being granted a fellowship, I hereby undertake to**

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- make every necessary and reasonable effort to achieve the purpose of this fellowship program;
- not undergo any type of vocational training or pursue any other occupation not compatible with the fellowship program;
- not receive any funding from another institution for the same project;
- inform the university immediately once I have finished my project, intend to cancel it, pause it or continue my project at another university;
- inform the university about any changes that affect the calculation or the continuation of the fellowship, especially in case of taking up a type of vocational training or occupation, or being granted a fellowship from another institution;
- provide the University with any information required under the Act on Promotion of Postgraduates of the Land of Baden-Württemberg and the general statutes of the University of Mannheim. Moreover, I will submit the mandatory reports and results of the project to the university;
- inform the University immediately, if there are any changes to my address during the funding period and while I am obliged to report.

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Place, date

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Signature

## DATA PROTECTION INFORMATION

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The data protection information is available at the following link:

<https://www.uni-mannheim.de/forschung/promotion/finanzierung/datenschutz-stipendium/>

## DECLARATION OF CONSENT TO DATA PROCESSING

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I have read the data protection information in connection with my **application for and award of a fellowship** and hereby consent to the associated processing of personal data. This consent also expressly refers to the fact that **information about my health or physical impairments** will be processed, if and to the extent that I provide such information.

I am aware that the above consent is voluntary and can be refused without disadvantage or withdrawn at any time without giving reasons. I am aware that in case of withdrawal of my consent, the lawfulness of the processing carried out on basis of the consent until my withdrawal is not affected. I can simply address my withdrawal to the contact person named in the data protection information.

By submitting my application, I confirm that I have lawfully collected all **third-party data** contained therein (in particular, but not limited to: data relating to relatives/children, treating physicians) and that I am authorized to transfer this data to the University of Mannheim for the purpose of processing my application.

I have been provided with information on the processing of personal data in the context of **the application for and awarding of a fellowship**. The text of this declaration of consent was made available under <https://www.uni-mannheim.de/forschung/promotion/finanzierung/datenschutz-stipendium/>.

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Place, date

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Signature

## ASSESSOR'S DECLARATION

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regarding the application for a doctoral fellowship in accordance with the Act on  
Promotion of Postgraduates of the Land of Baden-Württemberg (LGFG)

by (name of the doctoral candidate): \_\_\_\_\_

I (title, name), \_\_\_\_\_, hereby declare that I

☐ strongly support

☐ support

☐ do not support

the application of the doctoral candidate named above.

[If applying for a one-year grant, a starting grant, or a bridging grant:](#)

I will be providing the following financing after the end of the scholarship:

☐ A regular position as a scientific assistant at a rate of \_\_\_\_\_ percent

starting on \_\_\_\_\_ until \_\_\_\_\_

☐ at my chair.

☐ in the following project: \_\_\_\_\_

☐ The funding application (e.g. DFG) has already been submitted.

☐ The funding application will be submitted by \_\_\_\_\_.

☐ Other follow-up financing: \_\_\_\_\_

☐ I cannot provide any follow-up financing.

My assessment is enclosed.

\_\_\_\_\_  
Place, date

\_\_\_\_\_  
Signature