

APPLICATION

**for Grants for Doctoral Candidates according to the Act on Promotion of Postgraduates
of the Land of Baden-Württemberg (LGFG)**

Please select:

- ☐ One-Year grant (funding period: max. 12 months)
- ☐ Starting grant (funding period: max. 6 month)
- ☐ Bridging grant (funding period: max. 6 month)
- ☐ Completion grant (funding period: max. 6 month)

PERSONAL DATA AND INFORMATION ON RESEARCH PROJECT

1 Name: _____

2 First name: _____

3 Address: _____

4 Telephone (optional): home _____ at the University _____

5 Email address: _____

I hereby apply for a grant according to the Act on Promotion of Postgraduates of the Land of Baden-Württemberg in order to prepare for the doctorate

6 at the school/department _____

7 Field of study: _____

8 Topic of research project: _____

9 Beginning of research project: _____

10 Estimated date of submission of doctoral dissertation: _____

11 Estimated date of completion of research project: _____

12 Requested duration of funding (max. 6 or 12 months):

From _____ to _____ = _____ months

ACADEMIC VITA, GRANTS AND EMPLOYMENT

13 Final exams related to a university degree:

	University degree qualifying for the doctorate	Other degrees (if applicable)
Degree course, e.g., master's degree (for teacher education please state subjects)		
Date of exam		
Grade		

14 Has your project been or will it be funded by any public or private institution?

☐ No ☐ Yes: Please state type of funding (e.g. grants for travel expenses), funding institution, amount, and duration.

15 Do you intend to pursue employment that is compatible with the fellowship during the grant period?

☐ No ☐ Yes: Please indicate type of occupation, time scope and duration.

16 Are you currently in a training program or professional introduction?

☐ No ☐ Yes: Please indicate type of training, time scope and duration.

Should the training/professional induction be interrupted for the duration of the grant period if a fellowship is awarded?

☐ No ☐ Yes

17 Only if applying for a one-year grant, a starting grant, or a bridging grant:

Follow-up funding for the grant applied for here...
(please select)

☐ is secured. Please clarify:

☐ has been applied for. Please clarify:

☐ is unsecured. Please explain the reasons:

DECLARATION OF THE APPLICANT

The following documents are attached to this application:

1. Letter of motivation (1-2 pages) stating the reasons why you are applying for the scholarship and, if applicable, the date of the disputation/oral examination;
2. Description of the doctoral project (max. 12 pages), including the scientific achievements to date, the preparatory work for the project and a work and time schedule for the funding period applied for;
3. Academic CV (listing the course of study until the present time);
4. Copy of university degree certificates

5. [If applying for a one-year grant:](#)

Assessments from two professors, junior professors or other persons who have the right to supervise the doctoral thesis. At least one reviewer must be a member of the University of Mannheim (usually the supervisor).

PLEASE NOTE: The assessments as well as the form attached to this application (page 7) have to be submitted by the assessor directly to Division I via e-mail;

[If applying for a starting grant, bridging grant, or completion grant:](#)

Assessment from one professor, junior professor or another person who has the right to supervise the doctoral thesis and who is a member of the University of Mannheim (usually the supervisor).

PLEASE NOTE: The assessment as well as the form attached to this application (page 7) have to be submitted by the assessor directly to Division I via e-mail;

6. Letter of admission as a doctoral candidate from the respective school/department;
7. Signed form Declaration on employment ("Erklärung zu Tätigkeiten")
(the corresponding form can be downloaded from our website: <https://www.uni-mannheim.de/en/research/doctorate/advisory-services/important-downloads/>);
8. If applicable, evidence of scientific achievement, experience, knowledge of the applicant inside and outside the university;
9. For citizens from third countries: copy of residence permit;

I hereby confirm the accuracy of the information provided above including any declarations in attached documents.

I have taken note of the provisions of the Act on Promotion of Postgraduates of the Land of Baden-Württemberg. I have also taken note of the general statutes of the University of Mannheim on the implementation of the Act on Promotion of Postgraduates of the Land of Baden-Württemberg.

In case of being granted a fellowship, I hereby undertake to

- make every necessary and reasonable effort to achieve the purpose of this fellowship program;
- not undergo any type of vocational training or pursue any other occupation not compatible with the fellowship program;
- not receive any funding from another institution for the same project;
- inform the university immediately once I have finished my project, intend to cancel it, pause it or continue my project at another university;
- inform the university about any changes that affect the calculation or the continuation of the fellowship, especially in case of taking up a type of vocational training or occupation, or being granted a fellowship from another institution;
- provide the University with any information required under the Act on Promotion of Postgraduates of the Land of Baden-Württemberg and the general statutes of the University of Mannheim. Moreover, I will submit the mandatory reports and results of the project to the university;
- inform the University immediately, if there are any changes to my address during the funding period and while I am obliged to report.

Place, date

Signature

DATA PROTECTION INFORMATION

The data protection information is available at the following link:

<https://www.uni-mannheim.de/forschung/promotion/finanzierung/datenschutz-stipendium/>

DECLARATION OF CONSENT TO DATA PROCESSING

I have read the data protection information in connection with my **application for and award of a fellowship** and hereby consent to the associated processing of personal data. This consent also expressly refers to the fact that **information about my health or physical impairments** will be processed, if and to the extent that I provide such information.

I am aware that the above consent is voluntary and can be refused without disadvantage or withdrawn at any time without giving reasons. I am aware that in case of withdrawal of my consent, the lawfulness of the processing carried out on basis of the consent until my withdrawal is not affected. I can simply address my withdrawal to the contact person named in the data protection information.

I have been provided with information on the processing of personal data in the context of **the application for and awarding of a fellowship**. The text of this declaration of consent was made available under <https://www.uni-mannheim.de/forschung/promotion/finanzierung/datenschutz-stipendium/>.

Place, date

Signature

ASSESSOR'S DECLARATION

regarding the application for a doctoral fellowship in accordance with the Act on
Promotion of Postgraduates of the Land of Baden-Württemberg (LGFG)

by (name of the doctoral candidate): _____

I (title, name), _____, hereby declare that I

☐ strongly support

☐ support

☐ do not support

the application of the doctoral candidate named above.

[If applying for a one-year grant, a starting grant, or a bridging grant:](#)

I will be providing the following financing after the end of the scholarship:

☐ A regular position as a scientific assistant at a rate of _____ percent

starting on _____ until _____

☐ at my chair.

☐ in the following project: _____

☐ The funding application (e.g. DFG) has already been submitted.

☐ The funding application will be submitted by _____.

☐ Other follow-up financing: _____

☐ I cannot provide any follow-up financing.

My assessment is enclosed.

Place, date

Signature