# Information in accordance with Art. 13 GDPR: On the occasion of childcare provision on exam Saturdays

#### Controller and data protection officer

**Controller:** 

University of Mannheim Castle 68131 Mannheim Germany rektor@uni-mannheim.de **Data Protection Officer:** 

Jan Morgenstern

datenschutzbeauftragter@uni-mannheim.de

#### **Executing department:**

Office of Equal Opportunity and Social Diversity B6, 30 -32 68131 Mannheim

Below you will find information on the personal data we process, the purposes for which we process it, the legal basis that allows us to do so, the duration for which we process the data, any potential recipients of the data, and the rights you can exercise.

## Purpose of data processing and consequences of non-disclosure

## 1. Request for childcare

The University of Mannheim collects and processes your personal data in order to facilitate childcare, which is provided by an external care provider ("Agentur Farbenfroh"), on exam Saturdays. Interested parties send a request for childcare via e-mail to the Department of Equal Opportunity and Social Diversity. They will receive feedback as to whether they can receive a spot for their child(ren). If yes, they can register with Agentur Farbenfroh based on this feedback. The data processing for the registration and the actual childcare is then conducted under the sole responsibility of Agentur Farbenfroh.

# 2. Billing

For billing purposes, Agentur Farbenfroh transmits the data listed below to the university. The indication and processing of this data is necessary in order to be able to receive childcare. Without providing the necessary data, it is not possible to receive childcare. There are no disadvantages in case you decide not to take up the offer.

## Type of data

#### 1. Request for childcare

First and last name, e-mail address, as well as all other information contained in the e-mail, such as status (students, examination supervisior, etc.), examination date, information about the child(ren), number of children.

## 2. Billing

First and last name, signature, number of children.

#### **Legal basis**

#### 1. Request for childcare

Data processing is conducted based on the authorization in line with Art. 6 section 1 letter a GDPR).

#### 2. Billing

The processing is required in order to fulfill a legal obligation to which the controller is subject (Art. 6 section 1 letter c in conjunction with section 3 GDPR in conjunction with section 70, 75 Landeshaushaltsordnung (LHO).

#### Source of the data

Agentur Farbenfroh proves that the University of Mannheim has used the childcare service as described above.

#### Receiver

Your personal data will not be transferred to third parties.

#### **Duration of storage**

Your request and your data will be deleted after the respective examination date at the latest. The data used for billing purposes will be deleted after 10 years at the latest.

# Data subject rights

- You have the rightto request information about your personal data processed by us under Art.
   15 GDPR
- to request the correction of incorrect or incomplete personal data stored by us without delay under Art. 16 GDPR
- to request deletion of your personal data stored by us under Art. 17 GDPR
- to request the restriction of the processing of your personal data Art. 18 GDPR
- to receive your personal data that you have provided to us in a structured, common and machine-readable format or to request the transfer to another controller under Art. 20 GDPR
- If you have given consent to data processing, you can withdraw your consent to data processing without giving any reasons at any time; the withdrawal of consent does not affect the lawfulness of processing based on consent before its withdrawal.