

## **Data protection policy**

If you wish to apply for a Mannheim Scholarship from the University of Mannheim, the collection of your personal data is necessary. In accordance with Articles 13 and 14 of the General Data Protection Regulation (GDPR), we hereby inform you of the purpose of data collection and the way in which your data is processed.

### **I. Controller**

Responsible according to Article 4 Nr. 7 GDPR is:

University of Mannheim

L1, 1

68131 Mannheim

### **II. Data Protection Officer**

E-mail: [datenschutzbeauftragter@uni-mannheim.de](mailto:datenschutzbeauftragter@uni-mannheim.de)

### **III. Collection and processing**

The processing of your data is conducted in the legal basis of the GDPR. When the data processing is necessary to fulfil our contractual obligations, the legal basis is Art. 6 (1)(b) GDPR. When it is necessary is based on your consent, the legal basis is Art. 6 (1)(a) GDPR. Your consent is voluntary and can be withdrawn at any time. However, your application can only be processed, if you consent to the data processing and provide all relevant proofs. When data processing is necessary for fulfilling a legal obligation, the legal basis is Art. 6 (1)(c).

### **IV. Purpose**

The processing of your data is conducted for the purpose of selecting and granting the Mannheim Scholarship.

### **V. Transfer**

In the course of the selection process, your applicant data will be transferred to a selection committee that includes representatives of the City of Mannheim, the financial sponsor of the Mannheim Scholarship. If your application is approved, with your consent the following data will be forwarded to your scholarship donor: surname, first name, address, email address, course of study, and beginning and end of studies. Beyond that, your data will not be transferred to third parties.

### **VI. Access and Erasure**

After the end of the scholarship and the expiration of the legal retention period (usually 10 years), your personal data will be anonymized for factual evaluation purposes, making further personal references impossible. Application documents that did not lead to the granting of a scholarship will be disposed of in accordance with data protection regulations at the end of the respective funding period.

If your application for a Mannheim Scholarship is rejected, you have the opportunity to participate in the succession procedure. During this, your data will be stored or retained until the end of the funding period (usually 1 year) and then erased or destroyed in accordance with data protection regulations. For this, we need your consent. You have the opportunity to consent to the processing using a tick-box-option on the application form.

If you do not want to participate, your data will be disposed of in accordance with data protection regulations at the end of the respective application period.

### **VII. Your rights according to the GDPR**

- Obtain information about the data stored about you (Article 15)
- Obtain rectification and/or erasure of your personal data (Articles 16, 17)
- Restrict the processing of your personal data (Article 18)

- Receive the data provided by you in a structured, common and machine-readable format (Article 20)
- Withdraw your consent (Article 21), without impact on the lawfulness of data processing carried out on the basis of consent until consent is withdrawn (Article 7, paragraph 3)
- File a complaint with the responsible data protection supervisory authority (Article 77):  
State Officer for Data Protection for the state of Baden-Württemberg (Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Baden-Württemberg)  
Lautenschlagerstraße 20  
70173 Stuttgart  
Phone: +49 711 615541-0  
E-mail: [poststelle@lfdi.bwl.de](mailto:poststelle@lfdi.bwl.de)