



INTERNATIONAL PROGRAM IN SURVEY AND DATA SCIENCE

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Please print out the following documents, sign them, scan them and send them as PDF file via e-mail to ipsds@uni-mannheim.de before **February 1, 2016, midnight (CET)**.

If you have any questions concerning this letter, please contact ipsds@uni-mannheim.de.

University of Mannheim
Professorship for Statistics and Methodology
INTERNATIONAL PROGRAM IN SURVEY AND DATA SCIENCE
A5 6, C 216
68131 Mannheim/Germany



1 Participation Agreement

This agreement is hereby made between

{Contractor} at

{Address}

and the International Program in Survey and Data Science (IPSDS) at University of Mannheim, A5 6, 68131 Mannheim, Germany.

{Contractor} accepts definitely IPSDS' offer to participate in IPSDS' online program 2016/2017, starting on March 1, 2016.

{Contractor} has read and understood the terms and conditions for a participation in IPSDS' online program 2016/2017 as stated on the programs homepage at:

<http://survey-data-science.net/program/test-studies-20162017/terms-and-conditions>

{Contractor} has also read, understood and signed the following attached documents:

Letter of Commitment

Declaration of Consent

Confidentiality Statement

City, Date

Signature of **{Contractor}**

2 Letter of Commitment

Dear **{Contractor}**,

this Letter of Commitment states both our obligations towards you in offering you a high-class online education through the International Program in Survey and Data Science (IPSDS) and your commitment to our program as a participant. Please read the following paragraphs thoroughly. With your signature you commit yourself to the rules and obligations of our program.

IPSDS provides to you:

- A multidisciplinary curriculum with a core focus on survey methodology and data science that prepares you for the challenges of working with designed data from surveys and organic data (aka "found data" or "big data")
 - A number of elective courses that allow you to shape your curriculum according to your personal and professional needs
 - A flexible, web-based learning environment that allows you to take courses from anywhere in the World
 - Tuition-free participation in IPSDS courses until December 2017
 - A timely and friendly support in administrative and technical issues at ipsds@uni-mannheim.de
 - Live interaction with world-class faculty from leading universities and organizations who will share their academic and practical experience with you
 - A timely and friendly support in professional issues by our teaching staff
 - Access to highquality learning materials (e.g., interactive video lectures, scientific papers, online exercises on Moodle)
 - Certificates of Attendance for every course you finish successfully
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You commit to:

- Participate in the entire program
 - Participate in all additional IPSDS activities (e.g., on-site workshops)
 - Participate in the program evaluations
 - Ensure that your IT and software equipment works efficiently so that you can participate in the online courses and work with our learning materials. If needed, we may help you in dealing with technical issues at ipsds@uni-mannheim.de
 - Take reasonable precautions against computer viruses if communicating with IPSDS staff, faculty, and other students online.
 - Undertake sufficient private study to maintain progress on your course
 - Submit work which is your own original work. Participants who commit plagiarism by submitting work that is not theirs will be removed from the course immediately.
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I have thoroughly read and understood this Letter of Commitment and commit myself to its content.

Signature of **{Contractor}**

3 Declaration of Consent/Confidentiality Statement

Declaration of Consent

I agree that my data may be electronically stored and processed by the University of Mannheim and the University of Maryland.

Signature of {Contractor}

Confidentiality Statement

This Confidentiality Statement refers to any information (e.g., data sets, source code, papers) you may gain access to while participating in IPSDS.

I shall treat all information accessible to me as protected information, regardless of its format (e.g., electronic, paper, oral).

I shall use all information for the sole purpose of performing my course assignments.

I shall not permit myself or any other person to copy or reproduce any information other than what is required for my course assignments.

I undertake to delete any set of data I have accessed while participating in IPSDS from my electronic devices as soon as I quit the program.

Signature of {Contractor}

4 Invitation to *Connect@IPSDS*

Dear {Contractor},

we are very happy to invite you to our kick-off event Connect@IPSDS!

Connect@IPSDS provides you with the opportunity to meet faculty and peers in-person at the University of Mannheim on February 19 and 20, 2016.

You will also meet leading survey and data science professionals (e.g., Mario Callegaro, senior survey analyst at Google) as well as participate in workshops.

Detailed information on the exciting program of Connect@IPSDS will be provided to you soon. Make sure to check <http://survey-data-science.net/connectipsds-o> for updates.

To plan the event, please let us know as soon as possible whether you can join us for the event or not. Participation at Connect@IPSDS is not mandatory but highly recommended to all students. Please note that we are not able to reimburse your travel and lodging costs for the event..

You can either use the checkboxes on this invitation or send us a mail at ipsds@uni-mannheim.de

- Yes, I will join Connect@IPSDS on February 19 and 20, 2016 in person at University of Mannheim
- I am sorry, but I will not be able to join Connect@IPSDS

We are looking forward to meet you in person!

Best regards,

The IPSDS Team