University of Mannheim

Grant Application Lot 2

Innovative Digital Teaching | Spring Semester 2024

Photo credit: Norbert Bach

Lot 2: Transfer from existing InnoMA projects

- InnoMA funds innovative projects in the field of digital teaching for up to one year.

- In this round, funding amounts to a maximum of EUR 75,000 for individual projects or EUR 100,000 for joint projects.

- All teaching staff at the University of Mannheim are eligible to apply for funding.

- In the spring semester of 2024, grant applications may be submitted between 27 March 2024 and 5 May 2024. A selection committee will then decide on the funding.

- If you have any questions on the grant application, please contact the InnoMA project team by sending an email to *innoma@uni-mannheim.de* or a message to a member of the project team via MS Teams.

- Please email your completed grant application by 5 May 2024 to *innoma@uni-mannheim.de*.

1. Contact information (new project)

Project title (new project):	
Academic title:	
Last name:	
First name:	
Email:	
School or department:	
Chair:	
Contact (if not the same person as the project manager):	

Contact information (original project)

Project title (original project):	
Academic title:	
Last name:	
First name:	
Email:	
School or department:	
Chair:	
Contact (if not the same person as the project manager):	

2. Project information (new project)

Please complete the following information on the course in which the transfer project is to be implemented.	
Requested project duration:	
Study program:	
Course type:	
Students' semester of study:	
Expected number of students:	
Type(s) of examination:	
Language(s) of instruction:	

3. Original project

Describe the situation in which the original project arose, along with the resulting project objectives. (max. 1,400 characters)

4. Project transfer

Explain the planned transfer of the original project to the new context and the resulting project objectives. Also explain the differences between the original project and the new project.

(max. 1,400 characters)

5. Schedule and financing plan

Explain the schedule for the planned transfer project. Outline the most important phases, their duration and content. (max. 1,400 characters)

Please indicate the funding required for your project. Please differentiate between personnel costs for academic staff members, personnel costs for student assistants and material costs, for example for software, hardware or any intended travel expenses related to your project.

For calculating the funding required, please use the following rates:

- Costs for academic staff (E 13): EUR 6,500 per month (100%, full-time position)
- Costs for a student assistant without a degree: EUR 17 per hour
- Costs for a student assistant with a bachelor's degree: EUR 18 per hour
- Costs for research assistant with a master's degree: EUR 24.50 per hour
- Material costs: Expected prices including VAT

Academic staff members

No.	Beginning of employment	End of employ-ment	Type of contract (%)	Monthly costs	Total costs
1					
2					
3					

Student assistants

No.	Beginning of employment	End of employment	Hours per month	Monthly costs	Total costs
1					
2					
3					
4					
5					

Material costs

No.	Description	Amount	Date of acquisition
1			
2			
3			
4			
5			

Explain in what ways the requested financial resources are necessary and appropriate to help you achieve the project objectives. (max. 700 characters)

6. Project evaluation (new project)

Outline a possible procedure for evaluating your teaching-learning project and the content made available to your students. In doing so, please address indicators/data that can be used to examine whether students have actually used the content and whether the content has either changed or improved student learning or learning outcomes. (max. 1,400 characters)

7. Sustainability and additional comments

Explain to what extent your project idea could be used sustainably in your teaching beyond the project period. (max. 700 characters)

If you would like to provide us with further project-relevant information, you can do so here. (max. 700 characters)

8. Application requirements and signatures

The InnoMA team offers a wide range of services. Here, you can read more about our *services*. To support your project and to foster the transfer of your ideas, it is necessary that you (and your project team)…

- … actively participate in regular events (two to three times per semester) to discuss your experiences.

- … actively participate in the accompanying research, for example by jointly developing a detailed evaluation concept for the digital teaching project together with the InnoMA team as well as by jointly collecting relevant learning and results data in compliance with data protection standards.

- … coordinate with the InnoMA team before procuring any hardware, software or licenses (to ensure compliance with the conditions of the external funding provider).

- … realistically plan the use of resources and coordinate with the InnoMA team in case of any changes to the timeline, staffing or the financing plan.

- … agree to the publication of project results in presentations and publications within the context of meetings with partners and conferences and inform the InnoMA team about your own project-related publications.

- … actively participate in creating reports, patterns that can be transferred to other settings, open-access formats and open educational resources.

By signing your application, you also confirm that you have not received any other funding for this project and that you do not plan to leave the University of Mannheim during the course of the project. Should you decide to leave the university while your project is still running, the approved grant will go back to the fund for "Innovative Digital Teaching."

Place, date and signature of all applicants: