

# Förderantrag

„Lehre@ENGAGE.EU“ | Spring Semester 2024 | Lot



*Photo credit: Norbert Bach*

Spring Semester 2024 of 27 March 2024  
Document classification: TLP white - public  
Contact person: Selina Hoffmann, ZLL  
E-mail: [selina.hoffmann@uni-mannheim.de](mailto:selina.hoffmann@uni-mannheim.de)

## International Teaching @ ENGAGE.EU

- The fund has been established to promote international teaching and international teaching collaboration within ENGAGE.EU.
- The individual funding that can be awarded depends on the scope of the teaching project as well as the projected personnel costs and can range from EUR 2,000 to EUR 80,000.
- Personnel costs and appropriate travel expenses can be funded. By way of exception, with the respective reasons and after consulting with the ENGAGE team, you can receive funding for material expenses.
- All teachers of the University of Mannheim are eligible to apply for funding.
- In this round in the spring semester 2024 proposals can be submitted from 27 March and 5 May 2024. A selection committee will then decide on the funding.
- In case of any questions on this grant application, please contact Seline Hoffmann via [selina.hoffmann@uni-mannheim.de](mailto:selina.hoffmann@uni-mannheim.de) or via MS Teams.
- Please e-mail your complete grant application to [selina.hoffmann@uni-mannheim.de](mailto:selina.hoffmann@uni-mannheim.de) by 5 May 2024.

### 1. Contact data of the project manager

Academic title:	
Last name:	
First name:	
E-mail address:	
School:	
Chair or department:	
Contact (if not the same person as the project manager):	

## Joint Curriculum

Please indicate the contact details of any partners (at the University of Mannheim or at ENGAGE.EU partner universities, if already available):

## 2. Information on the curriculum

Which category corresponds to your grant application?

- Category 1: Opening existing classes for the OEI, that were not yet digitalized
- Category 2: Integrating existing classes in joint modules or programs
- Category 3: Developing joint virtual exchange courses (collaborative online international courses "COIL")
- Category 4: Developing joint certificate programs (joint programs)
- Category 5: Developing joint degree programs (bachelor's/master's)
- Category 6: My teaching project does not correspond to any of the categories named above.

Please describe your ENGAGE.EU teaching project briefly. Make sure to describe it in a way that teachers from other fields of study understand it as well. (max. 1,000 characters)

Please complete the following details on the course in which the project is to be implemented.

Program of study:	
Course type:	
In-person or online:	
Semester of the participating students:	
Expected number of students:	
Type(s) of examination:	
Language(s) of instruction:	

### 3. Current situation and implementation

Please explain the current situation for your teaching project in ENGAGE.EU and the resulting personnel costs and other needs. Please also list the reasons for their appropriateness. (max. 1,400 characters)

#### 4. Personnel costs

Please indicate the funding required for your teaching project. We distinguish between funding for academic personnel, funding for student assistants and funding for travel expenses.

For calculating the funding required, please use the following rates:

- Costs for academic staff (E 13): 6,500 EUR / month (100% (full-time position))
- Costs for a student assistant without a degree: 16 EUR per hour
- Costs for a student assistant with a bachelor's degree: 16.50 EUR per hour
- Costs for research assistant with a master's degree: 22.50 EUR per hour

##### Academic staff members

No.	Beginning of employment	Termination of employment	Type of contract (in %)	Monthly costs	Total costs
1					
2					
3					

##### Student assistants

No.	Beginning of employment	Termination of employment	Hours per month	Monthly costs	Total costs
1					
2					
3					
4					
5					

If you want to disclose other information that is relevant to the project, you can include this information here. (max. 700 characters)

## 5. Application requirements and signatures

By signing your application, you confirm that have not received other funding for this project and that you are not planning to leave the University of Mannheim during the project. In the instance that you are leaving the university nonetheless, the funds are transferred back to "Lehre@ENGAGE.EU".

City, date and signature of the person(s) applying for funding: