Participation is free for international degree-seeking students of the University of Mannheim. The Step by Step Program is funded by the German Academic Exchange Service (DAAD).

All international degree-seeking students of the University of Mannheim will receive an email to their university account as soon as the registration period for each STEP begins.

Registration is required to participate!

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GOOD TO KNOW!

ALSO FIND US ON
LinkedIn - International students and graduates - University of Mannheim
Facebook - University of Mannheim - International Office
Each of the following STEPs is designed to actively help you enter and navigate the German job market!

Registration is required to participate!

1. **Intercultural Training**
   - Learn about cultural differences, acquire a better understanding of the German culture (student life and work behavior) and talk with others about your experiences in Germany.
   - **When?**
     - Wednesday 13 March, 1:45 pm - 6:00 pm

2. **Vocational German Language Courses**
   - One session per week
   - Visit companies in the region
   - No fees! (only the textbook)
   - Get a certificate of completion
   - Levels:
     - A1.2: Mon. 12:00 - 1:30 pm
     - A2.1: Mon. 1:45 - 3:15 pm
   - Company visits this semester:
     - VÖGELE
     - getsafe

3. **Information Session with the Federal Employment Agency**
   - Gain insight into the basics of German residence and working permits for international students and graduates and get an overview of German application formalities.
   - **When?**
     - Wednesday 27 February, 3:30 pm - 5:00 pm

4. **Intensive Application Training**
   - Learn how to prepare a job application in German style and format, be more confident in presenting your strengths and become more successful in applying for internships and jobs in Germany.
   - **When?**
     - Option 1: Sat. 16 and Sun. 17 March
     - Option 2: Sat. 23 and Sun. 24 March
     - Option 3: Sat. 30 and Sun. 31 March
   - All trainings take place from 8:30 am to 6:00 pm

5. **International Alumni Night**
   - Be inspired by international graduates from different fields. Learn from others, ask questions and network!
   - **When?**
     - Wednesday 27 March, starting at 6:00 pm

6. **Application Check with Experts from the Federal Employment Agency**
   - Receive individual feedback on your application documents!
   - Find the dates and register via email on the homepage of the Career Network:
     - http://careerstudents.uni-mannheim.de/application-roadmap/beratung-training/bewerbungscheck/
   - (Please choose the ENGLISH appointments FOR INTERNATIONAL STUDENTS in case your German language level is below B1!).
   - In cooperation with:
     - CareerNetwork

7. **Startup - Workshop & Lounge**
   - Learn about how to start and let grow your own business and get inspired by meeting startups, students and creative minds in a laid-back atmosphere.
   - **When?**
     - Tuesday 2 April, 5:00 pm - 10:00 pm

8. **Tax Clinic**
   - Gain insight into the German income tax system and learn how to create your first German income tax return - while studying and after your job start.
   - **When?**
     - Monday 25 March, 3:30 pm - 6:00 pm

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We kindly inform that pictures may be made during the events. These are used for documentation purposes and for PR work such as post-reporting on the website or social media channels of University of Mannheim. By participating in an event, you consent that photographs of you may be taken and used for these purposes.