Participation is free and exclusively possible for international degree-seeking students of the University of Mannheim. The Step by Step Program is funded by the German Academic Exchange Service (DAAD).

All international degree-seeking students of the University of Mannheim will receive an email to their university account as soon as the registration period for each STEP begins.

Registration is required to participate!

Contact us
University of Mannheim
International Office
Solrun Graham-Parker
Step by Step Project Coordinator
stepbystep@uni-mannheim.de
www.uni-mannheim.de/stepbystep

GOOD TO KNOW!

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Also find us on
- International students and graduates - University of Mannheim
- University of Mannheim - International Office
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Each of the following STEPs is designed to actively help you enter and navigate the German job market! - Registration is required to participate!

### 1. Intercultural Training

Learn about cultural differences, acquire a better understanding of the German culture (student life and work behavior) and talk with others about your experiences in Germany.

**When?**
Tuesday 17 November, 9:00 am - 1:30 pm

### 2. Vocational German Language Courses

- One session per week
- Visit companies in the region
- No fees! (only the textbook)
- Get a certificate of completion

**Levels:**
- A1.2: Tue. 5:15 - 7:45 pm (8 weeks)
- A2.1: Sat. 10:00 - 1:15 pm (6 weeks)
- B1.1: Wed. 5:15 - 8:30 pm (6 weeks)
- B1.2: Thu. 5:15 - 8:30 pm (6 weeks)
- B2.1: Sat. 9:00 - 11:30 am (8 weeks)

### 3. Information Session with the Federal Employment Agency

Gain insight into the basics of German residence and working permits for international students and graduates and get an overview of German application formalities.

**When?**
Wednesday 21 October, 3:30 - 5:00 pm

### 4. Intensive Application Training

Learn how to prepare a job application in German style and format, be more confident in presenting your strengths and become more successful in applying for internships and jobs in Germany.

**When?**
- Option 1: Fr. 16 and Sat. 17 October
- Option 2: Fr. 6 and Sat. 7 November

All trainings take place from 9:00 am to 6:00 pm.

### 5. International Alumni Night

Be inspired by international graduates from different fields. Learn from others, ask questions and network!

**When?**
Wed. 14 October and Wed. 11 November starting at 6:00 pm

### 6. Application Check with Experts from the Federal Employment Agency

Receive individual feedback on your application documents! Find the dates and register via email on the homepage of the Career Network:


(Please choose the ENGLISH appointments FOR INTERNATIONAL STUDENTS in case your German language level is below B1!).

### 7. Salary Negotiation

Learn how to research your target salary, highlight your accomplishments and find the right words - and confidence - to negotiate for benefits and pay.

**When?**
Friday 9 October, 11:00 am - 1:00 pm

### 8. GOOD TO KNOW!

We kindly inform you that pictures may be made during the events. These are used for documentation purposes and for PR work such as post-reporting on the website or social media channels of the University of Mannheim. By participating in an event, you consent that photographs of you may be taken and used for these purposes.

### 9. In cooperation with:

[CareerNetwork](http://careerstudents.uni-mannheim.de/application-roadmap/beratung-training/bewerbungsscheck/)