

FAiR@UMA Special Program Funding for Researchers to Hire Student and Research Assistants During Periods of Increased Family Responsibilities Due to Coronavirus Measures

The nationwide measures to contain the coronavirus continue to be a challenge for science. Scientists in the qualification phase with relatives or children who need to be cared for are still heavily burdened: school classes and kindergarden groups are sent to quarantine, care times are shortened due to low staffing capacity, leisure activities in the afternoon are cancelled, the contact restrictions only allow limited help from the family network. In order to create a balance, the University of Mannheim is once again offering the special FAiR @ UMA (Family Assistance in Research) program.

Who? – Persons eligible to apply

Persons eligible to apply are researchers who are in the qualification phase (doctoral students, postdocs, junior professors) at the University of Mannheim and who are either caring for a family member or living in the same household with at least one child under the age of 16. Separated people who do not live in the same household with their children are eligible to apply if they can make an explanation of the need. In order to receive funding, applicants must be actively employed at the University of Mannheim during the funding period. Applicants from the first funding round can submit an informal application for further funding.

What? – Type, amount and duration of funding

Persons eligible to apply can apply for funds for student and research assistants to support their academic work (studies, publications, proposals, etc.) for a maximum period of 6 months. The funds are available from July 2021 to December 2021. Depending on the qualification of the student or research assistant, this currently corresponds to the following maximum number of hours per month:

Qualification of the student or research assistant	maximum number of hours per month
without a degree	48
with a bachelor's degree	41
with a master's degree	30

If the application is approved, the applicant can decide on the number and qualification of the assistants.

How and by when? – Application process and deadline

Applications are welcome as of now and must be submitted to the Department of Gender Equality and Social Diversity **at the latest by 28 May 2021** (midnight).

Please send the completed and signed application form (attached) **by e-mail** to

jasmin.greff@uni-mannheim.de

In addition to the application form, please submit the following documents (only for new applications):

- (1) proof of your family responsibilities (birth certificate of child/ren, proof of care responsibility, for persons living separately from their partner and their children: short explanation of the need
- (2) application form for employing student and research assistants („Neueinstellungsantrag“ or „Änderungs- bzw. Verlängerungsantrag“, (<https://intranet.uni-mannheim.de/arbeitsplatz/personalangelegenheiten/personalabteilung/hilfskraefte/>)

Only applications with complete documents will be processed. The documents can be submitted until **May 28, 2021** (midnight).

There is no legal claim to a grant. The applicant, the school and the human resources division will receive a copy of the official grant notification.

Obligation to cooperate

Any changes regarding the spending of the funds, such as changes in the employment contract of the researcher or in the employment contract of the student or research assistant/s, need to be reported to the Department of Gender Equality and Social Diversity without delay.

Please find detailed information on your rights regarding the collection of personal data according to Article 13 of the General Data Protection Regulation (GDPR) at: <https://www.uni-mannheim.de/datenschutzerklaerung/>

FaiR@UMA – Application for Student and Research Assistant Funds for Periods of Increased Family Responsibilities Due to Coronavirus Measures

Applicant Last name/s, first name			
Position	Doctoral student	Postdoc	Junior professor
School/Institution			
Office address			
E-mail address			
Number of requested student or research assistant hours per month¹			
student assistant without a degree:		hours/month	
student assistant with a degree (bachelor's degree):		hours/month	
research assistant with a degree (master's degree):		hours/month	
The funds are used to support (select one or more options from the list)			
studies		publications	
presentations		other research activities	
Reason for the application (select one or more options from the list)			
child/ren under the age of 16 (proof attached)			
care of family members			
The following documents of proof are attached: (select one or more options from the list)			
child's birth certificate		proof of child's place of residence	
for persons living separately from their partner and Children: short statement/ explanation of the need			
family members requiring care			

¹ Every applicant can apply for funding for a maximum of 48 hours per month for a student assistant without degree, 41 hours per month for a student assistant with a bachelor's degree or 30 hours per month for a research assistant with a master's degree. If the application is approved, the applicant can decide on the number and qualification of the assistants.

Period/s for which the funds are requested (July 2021 to December 2021, select one or more options)	Total number of months requested
first period: _____ to _____	
second period, if applicable: _____ to _____	months (maximum 6)
third period, if applicable: _____ to _____	

I hereby confirm that, for the duration for which I request funds for student or research assistants, I am in an active employment relationship with the University of Mannheim.

In case there are any changes regarding the spending of the funds, for instance changes in my employment contract or in the contracts of the student or research assistants, I will notify the Department of Gender Equality and Social Diversity without delay.

City, date

Signature: _____